

Emergency Services Station #2 and EMS PROVIDER DUE DILIGENCE TIMELINE

- **Summer 2021:** DGEMS Commission hires Public Administration Associates (PAA) to complete a Comprehensive Analysis of the District.
- **January 2022:** PAA completes the DGEMS study and presents findings/recommendations.
- **Spring 2022:** Village of Cottage Grove, Town of Cottage Grove, and Village of Deerfield begin negotiations regarding DGEMS Intergovernmental Agreement (existing Agreement was set to expire December 31, 2022).
- **August 2022:** For the purpose of due diligence efforts regarding EMS, the Village of Cottage Grove requests a proposal/estimate from the City of Sun Prairie for an operational EMS contract for services.
- **August 2022:** Wisconsin Department of Administration provides updated population estimate for the Village of Cottage Grove: 8,854. This represents a change of 1,551 persons (21.24%) since the 2020 Census.
- **Fall 2022:** The Village of Cottage Grove (the Village) discusses scopes of study for various facility studies

with FGM Architects, including a feasibility study for Emergency Services Station #2 (ESS #2).

- **November 2022:** The Village Board approves hiring FGM to complete site feasibility study regarding ESS #2.
- **December 2022:** FGM commences work on ESS #2 study.
- **December 2022:** The Village continues EMS provider due diligence efforts, reaching out to the City of Madison regarding a proposal/estimate for an operational EMS contract for services.
- **December 2022:** Village of Cottage Grove, Town of Cottage Grove and Village of Deerfield approve updated Intergovernmental Agreement regarding DGEMS.
- **January 10, 2023:** The Village updates DGEMS, Town of Cottage Grove, and Village of Deerfield regarding ESS #2 study and informs them of the Village's due diligence efforts related to area EMS providers.
- **January 25, 2023:** The Village holds Public Involvement Meeting #1 (PIM), outlining various

facility studies, as well as introducing EMS provider due diligence efforts.

- **February 2023:** The Village continues EMS provider due diligence efforts, reaching out to the Village of McFarland and the City of Monona regarding a proposal/estimate for an operational EMS contract for services.
- **March 15, 2023:** The Village to hold PIM #2 focused on EMS.

POTENTIAL NEXT STEPS

- **April/May 2023:** FGM presentation to the Village Board.
- **April/May 2023:** Village Board discussion/next steps (if any) regarding EMS provider proposals.
- **May/June 2023:** Village Board capital planning and prioritization process.
- **June – September 2023:** Village Financial Management Plan update process.

