

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, December 6, 2021**

MINUTES

1. Call to order

Village President John Williams called the Village Board of Trustees to order at 6:30 pm. this was a Zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: John Williams, Troy Allen, Heidi Murphy, David Peterson, Melissa Ratcliff, Sarah Valencia, and Paul Vandervelde. Staff present were Village Administrator Matt Giese, Deputy Administrator/Public Works Director JJ Larson, Finance Director Alicia Richmond, Village Clerk Lisa Kalata, Village Planner Erin Ruth, Parks Director Sean Brusegar, Police Lieutenant Matt Wagner, EMS Chief Eric Lang, Village Attorney Rick Manthe and Village Engineer Josh Straka.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public’s opportunity to speak* – Keri Robbins 2743 Pheasant Run was present with Lucy Stadola a girl scout to give support for student representatives on the DEI committee and Parks & Recreation Committee.

5. Discuss and Consider the Minutes of The Regular Village Board Meeting on November 15, 2021 And the Budget Workshop of November 16, 2021.

Motion by Vandervelde to approve the minutes from November 15, 2021 and November 16, 2021, seconded by Allen. **Motion** carried with a voice vote of 7-0-0.

6. Public Hearing: A Public Hearing to Hear Interested Citizens on the 2022 Proposed Budget for The Village of Cottage Grove.

Williams opened the public hearing at 6:36 p.m. There was no public that requested to speak. Giese gave a brief overview of the proposed 2022 budget. Williams closed the public hearing at 6:42 p.m.

a. Discuss and consider Resolution 2021-08; A Resolution adopting the 2022 Budget and Authorizing the Clerk to Levy Taxes.

Motion by Valencia to approve Resolution 2021-08; a resolution adopting the 2022 budget and authorizing the Clerk to levy taxes, seconded by Peterson. **Motion** carried with a voice vote of 6-1-0 with Allen voting No.

7. Unfinished Business

a. Discuss and consider youth representatives to the Parks, Recreation and Forestry Committee and Diversity, Equity and Inclusion Committee.

Motion by Valencia to approve youth representatives on the Parks, Recreation & Forestry Committee and Diversity, Equity and Inclusion Committee and take next steps to amend the ordinances as needed, seconded by Ratcliff. **Motion** carried with a voice vote of 7-0-0.

8. New Business

a. Discuss and consider request from Waste Management for garbage and recycling service day change.

Sean Quinn from Waste Management was present to explain the request for change of service day. They are still working out the routes and they may be able to keep the same days.

b. Discuss and consider format for up-coming Board meetings: Virtual or Hybrid?

Giese discussed the mask mandate from Dane County being extended and what types of meetings the board would like to hold. After some discussion it was agreed to hold the Village Board meetings as hybrid meetings.

c. IT Managed Services: proposals and interviews.

Larry Rasmussen from Johnson Block Technologies was present to give a brief overview of services they provide. JJ Antonetti and Jeron Abegglen from Lantech Services were present to give a brief overview of the services they provide. Fred Kunkel from Marco Technologies was present to give a brief overview of the services they provide.

9. Reports from Village Boards, Commissions & Committees

9.I. Peer Court Steering Committee

Peterson reported they discussed the open and pending cases, which it has been slow. They did get the grant from Dane County and they will provide an update at the next meeting. The next meeting will be January 18th.

9.II. Library Board

Ratcliff reported it was a short meeting. They discussed the positions and will discuss the roles at the next meeting. They will also review the goals and bylaws at the next meeting on December 15th.

9.III. Parks, Recreation & Forestry Committee

Murphy reported they discussed the fees for residents and non-residents, the budget and Continental Properties and the dog park. They also discussed the youth representatives on the committee which they are welcome to having. There will not be a meeting in December.

9.IV. Deer-Grove EMS Commission

Allen reported calls are up in the Village to 424 year to date. The study will be presented at the next meeting. They also discussed ARPA funding from the municipalities. They approved Johnson Block for the audit. The collective bargaining agreement was approved. The next meeting will be December 16th.

a. Discuss and consider approving the 2022-2025 Collective Bargaining Agreement.

Motion by Valencia to approve the 2022-2025 Collective Bargaining Agreement, seconded by Ratcliff. **Motion** carried with a voice vote of 7-0-0.

b. Discuss and consider approving Resolution 2021-11-18 re: Records Retention.

Motion by Valencia to approve Resolution 2021-11-18 re: Records Retention, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

9.V. Ad Hoc Diversity, Equity and Inclusion Committee

Valencia reported they discussed the holiday survey from committee members and will continue to work on the next steps. They also discussed the student representatives on committees and agreed it was a good idea.

9.VI. Law Enforcement Committee

Williams reported they discussed the monthly reports, the hiring process and the next steps. They also discussed the car thefts and the license plate readers.

9.VII. Natvig Landfill Monitoring Review Committee

Vandervelde reported they approved the bills and discussed the levels which are good. The next meeting will be January 24th.

9. VIII. Joint Fire Department Committee

Ratcliff reported they have 37 members and they have had 313 calls this year and this has been the highest year. The attorneys are still working on the agreements. They discussed the use of ARPA funds for radio replacement as they did not get a grant. They also discussed the alarm issues at Hydrite.

a. Discuss and consider paying \$600 for Village portion of the Birrenkott Surveying bill in the amount of \$1,200 for the EMS/Fire Station sign.

Motion by Valencia to approve paying \$600 for the Village portion of the Birrenkott Surveying bill for the EMS/Fire Station sign, seconded by Vandervelde. **Motion** carried with a voice vote of 7-0-0.

9.IX. Ad Hoc Housing Task Force

Vandervelde reported they had a work group to discuss the elements in the comprehensive plan and creating a one-page fact sheet. This information will be presented to the complete committee and they will continue to work it forward.

10. Reports from Village Officers

a. Stafford Rosenbaum

i. Legal briefings/status updates- no report but will have an update on the Opioid litigation settlement at the next meeting.

11. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by Ratcliff to approve the vouchers as presented in the amount of \$207,297.65 seconded by Vandervelde. The check sequence goes from check #49332 to #49387. **Motion** carried with a voice vote of 7-0-0.

b. Correspondence – Request from Boy Scouts, which Williams responded.

c. Upcoming Community Events- Christmas in the Grove was a great event

d. Future agenda items- Opioid presentation, Fire/EMS radios.

12. Closed Session: This Closed Session Is for Negotiating Terms for Contract of Services- IT Managed Services.

The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

Motion by Williams to enter in to closed session at 9:10 p.m. for negotiating terms for contract of services- IT

Managed Services, seconded by Allen. **Motion** carried with a roll call vote Allen AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Valencia AYE, Vandervelde AYE, Williams AYE.

13. Reconvene into Open Session and Possible Consideration of Closed Session Items

Motion by Allen to reconvene into open session at 9:37 p.m., seconded by Vandervelde. **Motion** carried with a roll call vote Ratcliff AYE, Allen AYE, Valencia AYE, Murphy AYE, Vandervelde AYE, Peterson AYE, Williams AYE.

14. Adjournment

Motion by Allen to adjourn at 9:38 p.m., seconded by Vandervelde. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Village Clerk

Village of Cottage Grove

Approved: December 20, 2021

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.