

**VILLAGE OF COTTAGE GROVE
AD HOC ARCHITECTURAL REVIEW COMMITTEE
Thursday, October 13, 2022**

MINUTES

1. Call to order

The October 13, 2022, meeting of the Ad Hoc Architectural Review Committee was called to order at 8:00 a.m. by Williams, this was a Zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were John Williams, Brittany Ballweg, Jude Wolf and Mike Hackel. Staff in attendance were Planning Director Erin Ruth, and Village Clerk Lisa Kalata.

3 Discuss and Consider Minutes from The March 8, 2022, Meeting.

Motion by Hackel to approve the minutes from March 8, 2022, as presented, seconded by Wolf. **Motion** carried with a voice vote of 3-0-1 with Ballweg abstaining.

4. Discuss and Consider an Application from Matt Krogman to Amend an Existing Site Plan to Allow a Second Drive-Through At 110 Limestone Pass.

Matt Krogman was present to go over the changes to allow a pickup lane on the South end of the building. **Motion** by Hackel to approve the site plan amendment for Matt Krogman as presented with staff conditions and with the façade remaining the same other than the drive-up window and relocating the landscaping, seconded by Ballweg. **Motion** carried with a voice vote of 4-0-0.

5. Adjournment.

Motion by Ballweg to adjourn at 8:18 a.m., seconded by Hackel. **Motion** carried with a voice vote of 4-0-0.

**Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved: November 10, 2022**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.