

VILLAGE OF COTTAGE GROVE
PLAN COMMISSION
Wednesday, October 12, 2022
MINUTES

1. Call to order

The Plan Commission meeting for October 12, 2022, was called to order by Village President John Williams at 6:33 p.m. this was a hybrid meeting.

2. Determination of quorum and that the agenda was properly posted.

It was noted that a quorum was present and that the agenda was properly posted. Roll Call was taken. Commission members present were John Williams, Troy Allen, Alex Jushchyshyn, Heidi Murphy, Kim Sale, and Fred Schulze. Don Brinkmeier was absent and excused. Staff members present were Village Planner Erin Ruth, Village Administrator Matt Giese, Public Works Director/Deputy Administrator JJ Larson, Gabe Altenbernd Communications Manager, Village Engineer Josh Straka, Village Clerk Lisa Kalata, and Village Attorney Rick Manthe.

3. Pledge of Allegiance

4. PUBLIC APPEARANCES – None

5. Discuss and Consider the Minutes from The Plan Commission Meeting of September 14, 2022.

Motion by Murphy to approve the September 14, 2022, minutes as presented, seconded by Schulze. **Motion** carried with a voice vote of 6-0-0.

6. PUBLIC HEARING – The Public’s Opportunity to Provide Input on An Application from Matt Krogman to Amend an Existing Conditional Use Permit for an ‘In-Vehicle Sales and Service’ Land Use At 110 Limestone Pass to Allow a Second Drive-Through.

Williams opened the public hearing at 6:35 p.m. There were no public comments. Matt Krogman was present to explain the pick-up window and that it was not a typical drive-through where orders would be placed. Ruth explained the staff memos and recommended approval with staff conditions. Williams closed the public hearing at 6:39 pm.

7. Discuss and Consider an Application from Matt Krogman to Amend an Existing Conditional Use Permit for an ‘In-Vehicle Sales and Service’ Land Use At 110 Limestone Pass to Allow a Second Drive-Through.

Motion by Murphy to approve the amendment to the Conditional Use Permit for Matt Krogman with conditions in the staff report, seconded by Allen. **Motion** carried with a voice vote of 6-0-0.

8. Discuss and Consider an Application from Matt Krogman to Amend an Existing Site Plan to Allow a Second Drive-Through At 110 Limestone Pass.

Motion by Allen to approve the amendment to the Site Plan to allow a second drive-through at 110 Limestone Pass with staff conditions, seconded by Murphy. **Motion** carried with a voice vote of 6-0-0.

9. PUBLIC HEARING – The Public’s Opportunity to Provide Input on An Application from Cleary Building for Approval of a Conditional Use Permit to Allow Construction of An Accessory Building in Excess Of 1,000 Sq. Ft. At 4207 Vilas Road.

Williams opened the public hearing at 6:53 pm. There were no public comments. Ruth explained the staff memo and recommended approval with staff conditions. Williams closed the public hearing at 6:55 p.m.

10. Discuss and Consider an Application from Cleary Building for Approval of a Conditional Use Permit to Allow Construction of An Accessory Building in Excess Of 1,000 Sq. Ft. At 4207 Vilas Road.

Alex- where is it going on the property. It is 50ft off the property line.

Motion by Schulze to approve the Conditional Use Permit to allow construction of an accessor building in excess of 1,000 sq. ft. at 4207 Vilas Rd with staff conditions, seconded by Jushchyshyn. **Motion** carried with a voice vote of 6-0-0.

11. Future Agenda Items- Commerce Park projects.

12. Adjournment

Motion by Schulze to adjourn at 6:57 p.m., seconded by Allen. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved: November 9, 2022

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.