

**VILLAGE OF COTTAGE GROVE
COMMUNITY DEVELOPMENT AUTHORITY
Thursday, September 29, 2022**

MINUTES

1. Call to order

The September 29, 2022, regular meeting of the Community Development Authority was called to order at 6:00 p.m. by David Peterson, this was a Zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were Sarah Valencia, David Peterson, Kim Sale. John Hogan and Jess Robinson were absent. Also, in attendance were Planning Director Erin Ruth, Communications Manager Gabe Altenbernd, JJ Larson, Deputy Administrator and Village Clerk Lisa Kalata.

3. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*

None

4. Discuss and Consider approval of minutes of the August 8, 2022, CDA meeting.

Motion by Valencia to approve the minutes from the August 8, 2022, seconded by Sale. **Motion** carried with a voice vote of 3-0-0.

5. Discuss and Consider Street Banner Locations.

Motion by Valencia to reallocate the funds to place all the banners in the locations as indicated in the staff memo, seconded by Peterson. **Motion** carried with a voice vote of 3-0-0.

6. Discuss and Consider Authorizing Fabrication of Event Banners.

Motion by Valencia to approve the reallocation of funds for the event banners to the street banners, seconded by Sale. **Motion** carried with a voice vote of 3-0-0.

7. Update on Distillery Tasks for Remainder of 2022.

Ruth reported that staff had met with Distillery to discuss the projects that could be worked on. They will be working on the website page, and they will also be working on the videos.

8. Discuss and Consider Direction to Staff Regarding 2023 Budget Request.

Motion by Valencia to request \$30,000 for the 2023 budget, seconded by Sale. **Motion** carried with a voice vote of 3-0-0.

9. Future Agenda Items

Distillery to talk about projects and discuss the 2023 budget.

10. Adjournment

Motion by Valencia to adjourn at 6:16 p.m., seconded by Sale. **Motion** carried with a voice vote of 3-0-0.

**Lisa Kalata, Clerk
Village of Cottage Grove
Approved: October 10, 2022**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.