

VILLAGE OF COTTAGE GROVE
Special Meeting of Village Board of Trustees, Library Board and Budget
Review Committee
Monday, September 26, 2022

MINUTES

1. Call to order

Village President Williams called the Village Board of Trustees to order at 5:33 pm. this was a hybrid meeting. Library Chair Cindi Kelm-Nelson called the Library Board to order at 5:37 pm. President Williams called the Budget Review Committee to order at 5:34 pm

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were John Williams, Brittany Ballweg, Heidi Murphy, David Peterson, Melissa Ratcliff, Chris Stoa, Sarah Valencia. Library Board members present were Cindi Kelm-Nelson, David Peterson, Alison Anger, Erik Braun came in at 5:37 pm, Stefan Wahe, Tracy Phillippi and Stephanie Rossing came in at 5:39 pm. Budget Review Committee members present were John Williams, Heidi Murphy, Cindi Kelm-Nelson. Jim Elmore was absent. Staff present were Village Administrator Matt Giese, Deputy Administrator/Public Works Director JJ Larson, Village Clerk Lisa Kalata, Village Planner Erin Ruth, Parks and Recreation Director Sean Brusegar, Communications Manager Gabe Altenbernd, Finance Director Cameron Sawyer, Deputy Public Works Director Brian Peterson and Village Attorney Larry Konopacki.

President Williams asked for a moment of silence for Nate Walker, Cottage Grove Firefighter who passed away Sunday, September 25th.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak*-None

5. Presentations to The Board

a. Presentation by Ehlers regarding the annual update to the Village's Financial Management Plan.

Greg Johnson and Jonathan Schatz from Ehlers were present to discuss the Financial Management Plan.

6. New Business

a. Discuss and consider direction to staff regarding the annual update to the Financial Management Plan (final Village Board action on the update to the Plan is scheduled to take place October 3rd).

Motion by Peterson to direct staff to work with Ehlers to bring back to the Village Board the debt limits recommendations and to present a capital priorities process and apply that process to all projects presented and report back to the Village Board, seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.

Motion by Peterson to adjourn the Library Board at 8:54 pm, seconded by Kelm-Nelson. **Motion** carried with a voice vote of 7-0-0.

7. Closed Session: This Closed Session Is Regarding Employee Discipline.

The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Motion by Williams to enter into closed session at 8:57 pm This Closed Session Is Regarding Employee Discipline, the Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved., seconded by Peterson. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

8. Reconvene into Open Session and Possible Consideration of Closed Session Items

Motion by Ballweg to reconvene into open session at 9:25 pm, seconded by Peterson. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

9. Adjournment

Motion by Valencia to adjourn at 9:28 p.m., seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Village Clerk

Village of Cottage Grove

Approved: October 3, 2022

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.