

**VILLAGE OF COTTAGE GROVE**  
**PLAN COMMISSION**  
**Wednesday, September 14, 2022**  
**MINUTES**

**1. Call to order**

The Plan Commission meeting for September 14, 2022, was called to order by Village President John Williams at 6:30 p.m. this was a hybrid meeting.

**2. Determination of quorum and that the agenda was properly posted.**

It was noted that a quorum was present and that the agenda was properly posted. Roll Call was taken. Commission members present were John Williams, Troy Allen, Alex Jushchyshyn, Heidi Murphy, Kim Sale, Don Brinkmeier and Fred Schulze. Staff members present were Village Planner Erin Ruth, Village Administrator Matt Giese, Public Works Director/Deputy Administrator JJ Larson, Gabe Altenbernd Communications Manager, Village Clerk Lisa Kalata, and Village Attorney Rick Manthe.

**3. Pledge of Allegiance**

**4. PUBLIC APPEARANCES – None**

**5. Discuss and Consider the Minutes from The Plan Commission Meeting of August 10, 2022.**

**Motion** by Brinkmeier to approve the August 10, 2022, minutes as presented, seconded by Allen. **Motion** carried with a voice vote of 7-0-0.

**6. PUBLIC HEARING – The Public’s Opportunity to Provide Input on An Application from Doundrins Distilling for Approval of An Amendment to An Existing Conditional Use Permit to Allow the Expansion of The Tasting Room Within the Existing Building Located At 300 Progress Drive.**

Williams opened the public hearing at 6:32 p.m. There were no public comments. Ruth explained it was to expand the tasting room in the existing building and staff recommends approval. Williams closed the public hearing at 6:35 pm.

**7. Discuss and Consider an Application from Doundrins Distilling for Approval of An Amendment to An Existing Conditional Use Permit to Allow the Expansion of The Tasting Room Within the Existing Building Located At 300 Progress Drive.**

**Motion** by Brinkmeier to approve the amendment to an existing conditional use permit for Doundrins Distilling to allow the expansion of the tasting room within the existing building located at 300 Progress Drive, seconded by Jushchyshyn. **Motion** carried with a voice vote of 7-0-0.

**8. PUBLIC HEARING – The Public’s Opportunity to Provide Input on An Application from Kozy Nuk Café for Approval of a Conditional Use Permit to Allow An ‘Indoor Commercial Entertainment Serving Alcohol’ Land Use.**

Williams opened the public hearing at 6:36 pm. There were no public comments. Ruth explained this was the first application for a liquor license at this location and staff recommends approval. Williams closed the public hearing at 6:37 pm.

**9. Discuss and Consider an Application from Kozy Nuk Café for Approval of a Conditional Use Permit to Allow An ‘Indoor Commercial Entertainment Serving Alcohol’ Land Use.**

**Motion** by Allen to approve the Conditional Use Permit for Kozy Nuk Café’ to allow an ‘indoor commercial entertainment serving alcohol’ land use, seconded by Brinkmeier. **Motion** carried with a voice vote of 7-0-0.

**10. Closed Session: This Closed Session Is to Establish Negotiating Position Regarding a Potential Boundary Agreement with The City of Madison.**

**The Village of Cottage Grove Plan Commission will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session**

**Motion** by Williams to enter into closed session at 7:07 pm, this Closed Session Is to Discuss Boundary Agreement Negotiating Position for Potential Agreements Involving the Village of Cottage Grove and The City of Madison. The Village of Cottage Grove Village Plan Commission Will Enter into Closed Session Pursuant to Wisconsin State Statute §19.85 (1)(E), Deliberating or Negotiating the Purchasing of Public Properties, The Investing of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, seconded by Jushchyshyn. **Motion** carried with a roll call vote of Allen AYE, Brinkmeier AYE, Jushchyshyn AYE, Murphy AYE, Sale AYE, Schulze AYE, Williams AYE.

**11. Reconvene into Open Session and Possible Consideration of Closed Session Items**

**Motion** by Murphy to reconvene into open session at 7:07 pm, seconded by Schulze. **Motion** carried with a roll call vote Allen AYE, Brinkmeier AYE, Jushchyshyn AYE, Murphy AYE, Sale, AYE, Schulze AYE, Williams AYE.

**12. Future Agenda Items.**

**13. Adjournment**

**Motion** by Schulze to adjourn at 7:08 p.m., seconded by Brinkmeier. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Village Clerk  
Village of Cottage Grove  
Approved: October 12, 2022

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.