

**VILLAGE OF COTTAGE GROVE  
COMMUNITY DEVELOPMENT AUTHORITY  
Monday, September 13, 2021**

**MINUTES**

**1. Call to order**

The September 13, 2021 regular meeting of the Community Development Authority was called to order at 5:30 p.m. by Sarah Valencia, this was a Zoom meeting.

**2. Determination of quorum and that the agenda was properly posted.**

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were Sarah Valencia, David Peterson, Mike Elder, John Hogan, and Kim Sale. Jerrud Rossing was absent and excused. Also, in attendance were Planning Director Erin Ruth, Village Administrator Matt Giese, Village Clerk Lisa Kalata and Village Deputy Administrator JJ Larson.

**3. PUBLIC APPEARANCES – *Public’s opportunity to speak about any subject that is not a specific agenda item.***

None

**4. Discuss and Consider approval of minutes of the August 9, 2021 CDA meeting.**

**Motion** by Sale to approve the minutes from the August 9, 2021, seconded by Elder. **Motion** carried with a voice vote of 5-0-0.

**5. Discuss and Consider Next Steps of Marketing Project And 2022 Budget Request.**

Ruth explained the memo in the packet and Brad Nellis and Nadia Abudi were present to explain the next steps in the marketing plan. **Motion** by Hogan to approve the staff report to recommend the \$30,000 for the marketing project and \$2,500 for conferences in the 2022 budget, seconded by Sale. **Motion** carried with a voice vote of 5-0-0.

**6. Future Agenda Items**

Marketing plan.

**7. Adjournment**

Motion by Hogan to adjourn at 5:41 p.m., seconded by Sale. Motion carried with a voice vote of 5-0-0.

**Lisa Kalata, Clerk  
Village of Cottage Grove  
Approved: October 11, 2021**

**These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.**