

**VILLAGE OF COTTAGE GROVE
AD HOC ARCHITECTURAL REVIEW COMMITTEE
Monday, September 13, 2021**

MINUTES

1. Call to order

The September 13, 2021 meeting of the Ad Hoc Architectural Review Committee was called to order at 8:00 a.m. by Williams, this was a Zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were John Williams, Paul Vander Velde, Jim Knutson, Jude Wolf and Mike Hackel. Staff in attendance were Planning Director Erin Ruth, Deputy Village Administrator JJ Larson and Village Clerk Lisa Kalata.

3. Discuss and Consider approval of minutes of the June 30, 2021 Ad Hoc Architectural Review Committee meeting.

Motion by Knutson to approve the from June 30, 2021, seconded by Hackel. **Motion** carried with a voice vote of 5-0-0.

4. Discuss and Consider A Request for Site Plan Amendment Approval from JEK CRE For A Multi-Tenant Retail Building on Parcel #0711-041-2020-1 Located at The NE Corner of Highway N and Limestone Pass.

Emily Mader was present to give a brief overview of the project. **Motion** by Hackel to approve the site plan amendment with conditions in staff report along with providing the photometric plan, using the hidden fasteners for the panels and screen the roof top units if they are seen, seconded by VanderVelde. **Motion** carried with a voice vote of 5-0-0.

5. Adjournment.

Motion by Vander Velde to adjourn at approximately 8:33 a.m., seconded by Wolf. **Motion** carried with a voice vote of 5-0-0.

**Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved: October 14, 2021**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.