

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, August 16, 2021**

MINUTES

1. Call to order

Village President John Williams called the Village Board of Trustees to order at 6:30 pm. This was a Hybrid meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: John Williams, Troy Allen, Heidi Murphy, David Peterson, Melissa Ratcliff, Sarah Valencia and Paul VanderVelde. Staff present were Village Administrator Matt Giese, Village Clerk Lisa Kalata, Village Planner Erin Ruth, Public Works Director/Deputy Administrator JJ Larson, Parks Director Sean Brusegar, Police Chief Dan Layber, Lieutenant Matt Wagner and Village Attorney Rick Manthe.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public’s opportunity to speak.*

None

5. Discuss and Consider the Minutes of The Regular Village Board Meeting on August 2, 2021.

Motion by Ratcliff to approve the August 2, 2021 minutes are presented, seconded by VanderVelde. **Motion** carried with a voice vote of 7-0-0.

6. Presentations to The Board

a. Review of the 2020 audit with Baker Tilly

Amanda Blomberg from Baker Tilly was present to give a brief overview of the 2020 audit report.

b. Presentation by Computer Magic regarding implementation of Multi-Factor Authentication.

Brandon Gracyalny and Tom Breuer from Computer Magic were present to discuss the implementation of Multi-Factor Authentication.

7. Unfinished Business

a. Discuss and consider School resource Officer contract extension 2021-2024.

Motion by Peterson to conditionally approve the School Resource Officer contract for 2021-2024 with conditions that the insurance requested is mutually agreed upon, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.

b. Discuss and consider Hybrid meeting policy.

Motion by Allen to approve the Hybrid Meeting Policy, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.

8. Reports from Village Boards, Commissions & Committees

8.I. Public Works & Properties Committee

Williams reported there was an update on Glacial Bike Path which is on delay, Buss Rd and Cottage Grove Rd project is reaching completion. The committee also approve the stop sign modifications.

a. Discuss and consider stop sign modifications.

Motion by VanderVelde to approve the stop sign modifications, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

8.II. Community Development Authority

Peterson reported they discussed the signage in the Village to address the new logo.

8.III. Ad-Hoc Sustainability Committee

Murphy reported they discussed the 2022 budget, the Bike the Grove event on September 18th and the next meeting will be September 21 @ 6 p.m.

8.IV. Library Planning Committee

Ratcliff reported they reviewed the library memos and the prioritizations. The next meeting is September 15th.

8.V. Flynn Hall Committee

Allen reported that they reviewed the current budget and agreed to keep the 2022 budget the same as 2021.

8.VI. Plan Commission

a. Discuss and Consider A Request from Bryant Moroder For Approval of a Conditional Use Permit to Extend an Existing Temporary Use Permit to Store Two Unoccupied Tiny Homes on Lot 2 Of CSM 11991 On Progress Drive in The Cottage Grove Business Park.

Motion by Murphy to approve the conditional use permit as presented with staff action report, seconded by VanderVelde. **Motion** carried with a voice vote of 7-0-0.

9. Reports from Village Officers

a. Stafford Rosenbaum

i. Legal briefings/status updates- No report

10. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by Ratcliff to approve the Village portion of the vouchers as presented in the amount of \$407,954.90 seconded by VanderVelde. The check sequence goes from check #48926 to #48983. **Motion** carried with a voice vote of 7-0-0.

b. Correspondence- Letter from Department of Revenue

c. Upcoming Community Events- CARPC lunch and learn on Thursday, Optimist Club fall bulb sale, Fun Family Day on August 21 at Fish Camp County Park

d. Future agenda items- Financial management plan and appointment of Treasurer

11. Closed Session: This Closed Session Is for Negotiations Regarding Land Sale and Development Incentives in TID #5. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Williams to enter into closed session at 7:50 pm to negotiated land sale and development incentives in TID #5. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, seconded by Allen. **Motion** carried with a roll call vote Allen AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Valencia AYE, VanderVelde AYE, Williams AYE.

12. Reconvene into Open Session and Possible Consideration of Closed Session Items.

Motion by Ratcliff to reconvene into open session at 8:05 pm, seconded by VanderVelde. **Motion** carried with a roll call vote Allen AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Valencia AYE, VanderVelde AYE, Williams AYE.

Motion by Ratcliff to approve the offer to purchase from Benjamin O'Neill as presented, seconded by Valencia.

Motion carried with a voice vote of 7-0-0.

13. Adjournment

Motion by Allen to adjourn at 8:07 p.m., seconded by VanderVelde. **Motion** carried with a voice vote of 7-0-0.

**Lisa Kalata, Clerk
Village of Cottage Grove
Approved: September 20, 2021**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.