

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, July 18, 2022**

MINUTES

1. Call to order

Village President Williams called the Village Board of Trustees to order at 6:31 pm. this was a hybrid meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were John Williams, Brittany Ballweg, Heidi Murphy, David Peterson, Melissa Ratcliff, Chris Stoa, Sarah Valencia. Staff present were Village Administrator Matt Giese, Deputy Administrator/Public Works Director JJ Larson, Village Clerk Lisa Kalata, Village Planner Erin Ruth, Parks and Recreation Director Sean Brusegar, Communications Manager Gabe Altenbernd, Lt. Wagner, Village Engineer Josh Straka and Village Attorney Larry Konopacki.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak- None*

5. Discuss and Consider the Minutes of The Regular Village Board Meeting on June 20, 2022.

Motion by Murphy to approve the minutes from June 20, 2022, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

6. Presentations to The Board

a. Presentation by Gavin Luther, Managing Director UniverCity Alliance

i. Discuss and consider directing staff to pursue participation with UniverCity Year Program.

Motion by Ratcliff to approve directing staff to pursue University Alliance, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.

7. Unfinished Business

a. Discuss and consider Resolution 2022-16 re: Resolution awarding the sale of \$7,895,000 General Obligation Corporate Purpose Bonds, Series 2022A.

Motion by Valencia to approve Resolution 2022-16 awarding the sale of \$7,795,000 General Obligation Corporate Purpose Bonds, Series 2022A, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

b. 2022-2023 Board Priorities- Results from Ranking Process and Discuss next steps.

This will be discussed further at the next two meetings.

c. Discuss and consider purchase of leaf vac unit.

Motion by Murphy to include in the 2023 budget discussions, seconded by Ratcliff. **Motion** carried with a voice vote of 7-0-0.

8. New Business

a. Discuss and consider Resolution 2022-17 Re: Resolution to Protect Reproductive Justice in the Village of Cottage Grove.

Motion by Ratcliff to approve Resolution 2022-17 and send a copy to both State and Federal legislators, seconded by Ballweg. **Motion** carried with a voice vote of 7-0-0.

b. Discuss and consider Liquor License Application for Dollar General for licensing year July 2022- June 2023.

Motion by Valencia to approve the liquor license for Dollar General for licensing year July 2022-June 2023, seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.

c. Discuss and consider date of Budget Workshop: November 15th or 16th at 5:30 pm.

Motion by Ratcliff to approve the Budget Workshop on November 15, 2022 at 5:30 pm, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.

9. Reports from Village Boards, Commissions & Committees

9.I. Parks, Recreation & Forestry Committee

Murphy reported they discussed the park projects. They discussed the parks and open space survey, they had 230 responses. The committee approved the program fee increase.

a. Discuss and consider program fee increase due to ActiveNet price increase.

Motion by Valencia to approve the program fee increase due to ActiveNet price increase to begin with the fall/winter guide, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

9.II. Public Works, Properties and Sustainability Committee

a. Discuss and consider direction on Buss Rd build-out.

Motion by Valencia to approve the construction of a two-lane road with a boulevard and curb and gutter, seconded by Ratcliff. **Motion** carried with a voice vote of 7-0-0.

b. Discuss and consider entering into contract with Purple Cow for compost/brush disposal.

Motion by Valencia to enter a contract with Purple Cow for compost/brush disposal, seconded by Peterson.
Motion carried with a voice vote of 7-0-0.

9.III. Plan Commission

a. Discuss and Consider an Application from Madtown Detailing for Approval of a Conditional Use Permit to Allow A 'Vehicle Repair and Maintenance' Land Use (An Auto Detailing Business) In an Existing Commercial Space Located At 425 W. Oak Street.

Motion by Valencia to approve the Conditional Use permit for Madtown Detailing to allow a Vehicle Repair and Maintenance Land Use (An Auto Detailing Business) in an existing commercial space located at 425 W. Oak St, seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.

10. Reports from Village Officers

a. Village Attorney

i. Legal briefings/status updates- No report

b. Village President

i. Nomination of Jess Robinson to Community Development Authority.

Motion by Murphy to approve Jess Robinson to Community Development Authority, seconded by Peterson.
Motion carried with a voice vote of 7-0-0.

c. Deputy Village Administrator/Public Works Director

i. Discuss and consider Clark and Grove Street agreement to reimburse between the Town and Village of Cottage Grove.

Motion by Peterson to approve an agreement with the Town of Cottage Grove for Clark and Grove Street, seconded by Ratcliff. **Motion** carried with a voice vote of 7-0-0.

d. Communications Manager

i. Update on communications efforts.

Altenbernd reported we now have full social media array over several platforms. He has made minor website adjustments. Staff is utilizing a calendar to manage the social media posts. He is also working on an employee intranet through Office 365 for staff.

11. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by Valencia to approve the vouchers as presented in the amount of \$222,208.82 seconded by Stoa. The check sequence goes from check #50346 to #50486. **Motion** carried with a voice vote of 7-0-0.

b. Correspondence – Murphy reported she was contacted by some residents with concerns about fireworks.

c. Upcoming Community Events- National Night Out with the Police Department is August 2nd @ GDS, Music in the Grove this week, Community Wide Garage Sales on August 4th-6th, Farmers Market every other Thursday at Drumlin Residents from 3:30 pm to 6:00 pm. Dolphin Swim Academy grand opening is August 5th @ 3:30 pm

d. Future agenda items- Priorities, election update.

12. Closed Session: This Closed Session Is to Establish Negotiating Position Regarding Deer-Grove EMS District and Joint Fire Agreements. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Williams to enter into closed session at 8:51 p.m. to Establish Negotiating Position Regarding Deer-Grove EMS District and Joint Fire Agreements. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, seconded by Ratcliff. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

13. Reconvene into Open Session and Possible Consideration of Closed Session Items

Motion by Ratcliff to reconvene into open session at 8:58 pm, seconded by Peterson. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

14. Adjournment

Motion by Ratcliff to adjourn at 9:51 p.m., seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved: August 1, 2022

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.