

**VILLAGE OF COTTAGE GROVE  
PLAN COMMISSION  
Wednesday, July 14, 2021**

**MINUTES**

**1. Call to order**

The Plan Commission meeting for July 14, 2021 was called to order by Village President John Williams at 7:42 p.m. this was a zoom meeting. The presentation was given before the meeting was called to order due to a quorum was not present at 6:30 p.m.

**2. Determination of quorum and that the agenda was properly posted.**

It was noted that a quorum was present and that the agenda was properly posted. Roll Call was taken. Commission members present were: John Williams, Melissa Ratcliff, Fred Schulze and Don Brinkmeier came in at 6:55 p.m. Alex Jushchyshyn, Kyle Broom, Kim Sale was absent and excused. Staff members present were Village Planner Erin Ruth, Village Clerk Lisa Kalata, Village Engineer Josh Straka, and Village Attorney Rick Manthe.

**3. Pledge of Allegiance**

**4. PUBLIC APPEARANCES** – *Public's opportunity to speak about any subject that is not a specific agenda item.*  
None

**5. Discuss and Consider the Minutes from The Plan Commission Meeting of June 9, 2021 and the Special Plan Commission Meeting of June 30, 2021.**

**Motion** by Ratcliff to approve both June 9, 2021 and June 30, 2021 minutes as presented, seconded by Schulze. **Motion** carried with a voice vote of 4-0-0.

**6. Presentation Regarding Regional Planning Efforts by Steve Steinhoff from CARPC and Bill Schaeffer from Greater Madison MPO.**

Steve Steinhoff from CARPC and Ben Lyman from Greater Madison MPO were present to give a brief presentation on what each organization does and how they work with communities in Dane County.

**7. Future Agenda Items**

**8. Adjournment**

**Motion** by Schulze to adjourn at 7:46 p.m., seconded by Brinkmeier. **Motion** carried with a voice vote of 4-0-0.

Lisa Kalata, Village Clerk  
Village of Cottage Grove  
Approved: August 11, 2021

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.