

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, July 5, 2021**

MINUTES

1. Call to order

Village President John Williams called the Village Board of Trustees to order at 6:31 pm. this was a Zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: John Williams, Troy Allen, Heidi Murphy, David Peterson, Melissa Ratcliff, Sarah Valencia, and Paul VanderVelde. Staff present were Village Administrator Matt Giese, Village Clerk Lisa Kalata, Village Planner Erin Ruth, Public Works Director JJ Larson, Parks, Recreation and Forestry Director Sean Brusegar, Police Chief Dan Layber, Lieutenant Matt Wagner, Fire Chief Nick Archibald, and Village Attorney Rick Manthe.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public’s opportunity to speak.*

None

5. Discuss and Consider the Minutes of The Regular Village Board Meeting on June 21, 2021 And the Joint Village Board and Deer-Grove EMS Meeting on June 17, 2021.

Motion by Ratcliff to approve the minutes from June 21, 2021 and the Joint Village Board and Deer-Grove EMS meeting minutes from June 17, 2021, seconded by Allen. **Motion** carried with a voice vote of 7-0-0.

6. Unfinished Business

a. Discuss Village Board Priorities.

Giese explained the memo and that they will continue to discuss the top priorities at the next meetings.

7. New Business

a. Discuss options for reducing the duration of Village Board meetings.

Vander Velde explained the memo in the packet and ask for feedback from other board members. Giese is going to work on a decision matrix.

8. Reports from Village Boards, Commissions & Committees

8.I. Ad Hoc Housing Task Force

VanderVelde reported that they had a presentation from United Way, Ruth gave information on demographics.

8.II. Law Enforcement Committee

Williams reported they discussed the budget and will be looking at some line items for 2022. They had no issues with Fireman’s Festival. There have been some auto thefts and the K-9 has been busy.

8.III. Ad Hoc Diversity, Equity and Inclusion Committee

Valencia reported they had two members resign. They discussed the DEI efforts with the MG Parent Equity group. They also discussed the holiday schedules for Village employees and board meetings they will continue to work on this.

8.IV. Library Planning Committee

a. Presentation by the Library Planning Committee.

Cindi Kelm-Nelson with the Library Planning Committee was present to give a brief overview of the report that was in the packet.

8.V. Parks, Recreation & Forestry Committee

Murphy reported they talked about dogs in parks and paths and will revisit once there is a dog park. They discussed the splash pad and the need for the hours for maintenance. The equipment for Red Hawk park is on order.

8.VI. Ad Hoc Architectural Review Committee

This was part of Plan Commission

8.VII. Plan Commission

a. Discuss and consider a request for Site Plan Amendment Approval from Grand Appliances for a 40,000 Sq. Ft. Warehouse Facility, located at 201 Limestone Pass, to Modify the Previously approved Site Plan.

Motion by VanderVelde to approve the site plan amendment from Grand Appliances for a 40,000 Sq. Ft. warehouse facility, located at 201 Limestone Pass with conditions in staff reports, seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.

8.VIII. Joint Fire Department Committee

a. Discuss and consider repairs to Ladder #1 in the amount of \$7,492.67 to be paid by equalized value proportionate share.

Motion by VanderVelde to approve the repairs to Ladder #1 in the amount of \$7,492.67 to be paid by equalized value proportionate share, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

9. Reports from Village Officers

a. John Williams

i. Discuss and consider nomination of Brandon Godboldt to the DEI Committee.

ii. Discuss and consider nomination of Charlie Rogers to the Utility Commission.

Motion by Ratcliff to approve all nominations as presented above, seconded by VanderVelde. **Motion** carried with a voice vote of 7-0-0.

b. Stafford Rosenbaum

i. Legal briefings/status updates- No report

c. COVID-19 update – Giese reported we receive the first installment of ARPA funds, and this item could come off the regular agenda moving forward.

10. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by VanderVelde to approve the Village portion of the vouchers as presented in the amount of \$987,031.97 seconded by Peterson. The check sequence goes from check #48694 to #48764. **Motion** carried with a voice vote of 7-0-0.

b. Correspondence- None

c. Upcoming Community Events- Market Dayz, Music in the Grove at Bakken park

d. Future agenda items- Plan Commission items, and Village Board priorities.

11. Adjournment

Motion by Murphy to adjourn at 8:49 p.m., seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

**Sarah Haltaufderheide, Administrative Assistant
Village of Cottage Grove
Approved: July 19, 2021**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.