

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, June 20, 2022**

MINUTES

1. Call to order

Village President Williams called the Village Board of Trustees to order at 6:30 pm. this was a hybrid meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were John Williams, Brittany Ballweg, Heidi Murphy, David Peterson, Melissa Ratcliff, Chris Stoa, Sarah Valencia. Staff present were Village Administrator Matt Giese, Deputy Administrator/Public Works Director JJ Larson, Village Clerk Lisa Kalata, Village Planner Erin Ruth, Parks and Recreation Director Sean Brusegar, Communications Manager Gabe Altenbernd, Police Chief Dan Layber, Lt. Wagner, EMS Chief Eric Lang, and Village Engineer Zach Simpson and Village Attorney Rick Manthe.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak- None*

5. Discuss and Consider the Minutes of The Regular Village Board Meeting on June 6, 2022.

Motion by Murphy to approve the minutes from June 6, 2022, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

6. Unfinished Business

a. Review Village Mission and Vision Statements; consider potential amendments. Discuss and consider adding list of core Village values.

Motion by Murphy to approve adding the Core Village Values in the staff report, seconded by Ballweg **Motion** carried with a voice vote of 7-0-0.

b. Discuss and consider Awarding of Bids for park projects.

Motion by Murphy to approve the awarding of bids for the two park projects with change orders recommended by Strand Engineering, seconded by David. **Motion** carried with a voice vote of 7-0-0.

7. New Business

a. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$4,875,000 for Street Improvement Projects.

Motion by Murphy to approve authorizing general obligation bonds in an amount not to exceed \$4,875,000 for street improvement projects, seconded by Stoa. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

b. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$2,305,000 for Parks and Public Grounds Projects

Motion by Murphy to approve authorizing general obligations bonds in an amount not to exceed \$2,305,000 for parks and public grounds projects, seconded by Peterson. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

c. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$110,000 for a Building for the Housing of Machinery and Equipment.

Motion by Stoa to approve authorizing general obligation bonds in an amount not to exceed \$110,000 for a building for the housing of machinery and equipment, seconded by Ratcliff. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

d. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$450,000 for Equipment of the Fire Department.

Motion by Murphy to approve authorizing general obligation bonds in an amount not to exceed \$450,000 for equipment of the Fire Department, seconded by Ratcliff. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

e. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$95,000 for the Construction of Police Facilities.

Motion by Stoa to approve authorizing general obligation bonds in an amount not to exceed \$95,000 for the construction of Police facilities, seconded by Ratcliff. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

f. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$30,000 for Water System Projects.

Motion by Murphy to approve authorizing general obligation bonds in an amount not to exceed \$30,000 for water system projects, seconded by Peterson. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

g. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$30,000 for Sewerage Projects.

Motion by Stoa to approve authorizing general obligations bonds in an amount not to exceed \$30,000 for sewerage projects, seconded by Ratcliff. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

h. Resolution Providing for the Sale of Not to Exceed \$7,895,000 General Obligation Corporate Purpose Bonds, Series 2022A.

Motion by Murphy to approve the sale of not to exceed \$7,895,000 general obligation corporate purpose bonds, series 2022A, seconded by Peterson. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

i. Discuss and consider Sound Amplification permits.

Motion by Ratcliff to approve sound amplification permits for Aspire Therapy Picnic and Miracle League, seconded by Stoa. **Motion** carried with a voice vote of 7-0-0.

j. 2022 Village Board Prioritization process: Discuss submitted list of proposed priorities.

Trustees next steps will be to submit their rankings of the priorities list for the next Village Board meeting.

8. Reports from Village Boards, Commissions & Committees

8.I. Public Works, Properties and Sustainability Committee

Murphy reported they discussed the adoption of Village specifications and standard detail drawings requirements. They discussed the bike and pedestrian comprehensive plan. Public Works projects have started. The next meeting will be July 12th.

8.II. Utility Commission

Stoa reported they discussed a zero-lot line application, and they reviewed the 2021 compliance reports which they scored high.

8.III. Plan Commission

a. Discuss and Consider an Application from Grace Coffee for Approval of a Conditional Use Permit to Allow An 'Indoor Commercial Entertainment' Land Use with An Alcohol License in An Existing Commercial Space Located the Edge at Cottage Grove Building At 2515 Gaston Road.

Motion by Peterson to approve the conditional use permit to allow an indoor commercial entertainment land use with an alcohol license in an existing commercial space located at the Edge at Cottage Grove with conditions in Staff Report. Along with if they receive a priority health code violation that it is reported to the Village within 3 business days, seconded by Ballweg. **Motion** carried with a voice vote of 7-0-0.

b. Discuss and Consider an Application from Greywolf for Approval of a Certified Survey Map to Divide An 11-Acre Parcel Along the Frontage of County Highway N From an Existing 36.8-Acre Parcel (#0811-331-9001-1).

Motion by Murphy to approve the Certified Survey Map to Divide an 11-acre parcel along the frontage of County Highway N from an existing 36.8-acre parcel (#811-331-9001-1) with conditions in staff reports, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

c. Discuss and Consider Four Applications from Ron and Kathy Grosso for Approval of Zero Lot Line Modifications At 509-511, 513-515, 517-519, And 521-523 Progress Drive.

Motion by Ratcliff to approve the four applications from Ron and Kathy Grosso for zero lot line modifications at 509-511, 513-515, 517-519 and 521-523 Progress Drive with conditions in Staff reports, seconded by Stoa. **Motion** carried with a voice vote of 7-0-0.

d. Discuss and Consider Resolution 2022-06, Verifying A Proposed Urban Service Area Amendment Application Is Consistent with The Village of Cottage Grove Comprehensive Plan.

Motion by Murphy to approve Resolution 2022-06, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

8.IV. Tourism Commission

Ratcliff reported they approved \$500 from the Tourism funds to go to Deer-Grove EMS for a course they are teaching at Summit Credit Union. They discussed the centennial celebration that will be in 2024. The next meeting will be July 14th

8.V. Emergency Preparedness Committee

a. Discuss and consider approving updates to the Emergency Preparedness Plan.

Motion by Ratcliff to approve the updates to the Emergency Preparedness Plan, seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.

8.VI. Library Board

Peterson reported they had a presentation on impact fees. The board will visit every Dane County library and report back the findings. The Sweeney Group will be reporting at the August meeting. The next meeting will be July 20th.

8.VII. Deer-Grove EMS Commission

Williams reported they discussed the financial reports and Chief Lang's staff report. They have also filled two full time paramedic positions. They are working on a flex grant. They also worked on the intergovernmental agreements. The new ambulance may be here in September.

9. Reports from Village Officers

a. Stafford Rosenbaum

i. Legal briefings/status updates- Stafford has hired a new attorney that will be working with Rick and Larry.

10. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by Ratcliff to approve the vouchers as presented in the amount of \$249,192.39 seconded by Peterson. The check sequence goes from check #50289 to #50345. **Motion** carried with a voice vote of 7-0-0.

b. Correspondence – None

c. Upcoming Community Events- Farmers Market every other Thursday at Drumlin Residents from 3:30 pm to 6:00 pm. Marketplace Dayz July 16 from 9:00 am to 2:00 pm

d. Future agenda items- Priorities rankings.

11. Closed Session: This Closed Session Is to Establish Negotiating Position Regarding Deer-Grove EMS District and Joint Fire Agreements. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Williams to enter into closed session at 8:03 p.m. to Establish Negotiating Position Regarding Deer-Grove EMS District and Joint Fire Agreements. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, seconded by Ratcliff. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

12. Reconvene into Open Session and Possible Consideration of Closed Session Items

Motion by Ratcliff to reconvene into open session at 8:58 pm, seconded by Peterson. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

13. Adjournment

Motion by Ratcliff to adjourn at 9:00 p.m., seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved: July 18, 2022

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.