

VILLAGE OF COTTAGE GROVE
Library Board
Wednesday June 18, 2025

MINUTES

1. Call to Order

Villavicencio called the Library Board to order at 4:30 pm. This was a hybrid meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Present were Cindi Kelm-Nelson, Erik Braun, JP Villavicencio, Alison Anger, Alison Weber, Lisa Sutter and Meaghan Swanson. Also present, Monica DeCarlo, Library Programming and Outreach Specialist; and Kelly Cahill, Deputy Clerk

3. PUBLIC APPEARANCES – *Public's opportunity to speak*- None

4. Discuss and Consider the Minutes of Library Board Meeting on May 21, 2025.

Motion by Kelm-Nelson to approve the minutes from May 21, 2025, seconded by Swanson. **Motion** carried with a voice vote of 7-0-0

5. Presentations to the Library Board- None

6. Old Business - None

7. New Business

a. Tracy Phillippi Resolution of Appreciation

Motion by Swanson for Tracy Phillippi Resolution of Appreciation, seconded by Braun. **Motion** carried with a voice vote of 7-0-0

b. Welcome and Introduction of Monica DeCarlo

DeCarlo was introduced and welcomed by board

c. Discuss Programming and Directions for Monica

Board members gave DeCarlo direction with programming event goals

d. Glen Grove Programming

Kelm-Nelson provided insight about this want and need and to have better parameters to make sure programming is more accessible to Glen Grove residents

8. Programming Report

a. Discuss programming.

Kelm-Nelson gave rundown of upcoming events, and statistics from Zoo to You event

9. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by Swanson to approve vouchers, seconded by Kelm-Nelson. **Motion** carried with a voice vote 7-0-0.

10. Committee Reports-None

11. Library Board President's Report

a. Correspondence Updates

Villavicencio will utilize this for updates to the board

b. Community Night Out Booth

Booth is set for Wednesday August 20, 2025, beginning at 3:45pm. Starts at 5:00pm

12. Friends Report

a. Fall 2025 All Community Read

Kelm-Nelson noted they will have to pick a book, as the Author Peter Gye has several books

13. Announcements

Future Meetings:

a. Library Board Wednesday, July 16, 2025, 6pm VH

14. Future Agenda Items - None

17. Adjournment

Motion by Kelm-Nelson to adjourn at 5:03pm, second by Anger. **Motion** carried with a voice vote of 7-0-0

Kelly Cahill, Deputy Clerk
Village of Cottage Grove
Approved: 7.16.2025

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place