

VILLAGE OF COTTAGE GROVE  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
&  
DEER-GROVE EMS COMMISSION  
THURSDAY, JUNE 17, 2021  
MINUTES

**1. Call to Order, Roll Call**

**a. Village Board of Trustees**

Village President John Williams called the meeting to order at 6:31 p.m. this was a zoom meeting. Board of Trustees present were Melissa Ratcliff, Paul Vander Velde, David Peterson, Heidi Murphy and Troy Allen. Sarah Valencia was absent and excused. Staff members present were Administrator Matt Giese, EMS Chief Eric Lang and Village Clerk Lisa Kalata.

**b. Deer-Grove EMS Commission**

Chairperson Kris Hampton called the meeting to order at 6:32 p.m. Commissioner present were Kristi Williams, Greg Frutiger, Gary Wieczorek, Troy Allen. Sarah Valencia was absent and excused.

**2. Determine a quorum is present and meeting was properly posted**

It was determined that there was a quorum of members and that the agenda was properly posted.

**3. Pledge of Allegiance**

**4. Public Appearances - *Public's opportunity to speak to Board Members about any subject that is not a specific agenda item.***

Erin Ryan from Ryan Ambulance service was present ask if there was an option for a private ambulance service. Paul Harrison from Ryan Ambulance was present to give a statement about their services and they are in support of contracting with a private service.

**5. Unfinished Business**

**a. Presentation by McMahon regarding proposed Fire-EMS Study.**

Jeff Roemer from McMahon was present to give a brief overview of the services they could provide.

**b. Presentation by UW-Oshkosh Center for Customized Research and Services regarding proposed Fire- EMS Study.**

Jeffrey Sachse from UW-Oshkosh Center for Customized Research and Services was present to give a brief overview of the services they could provide.

**c. Presentation by Public Administration Associates regarding proposed Fire-EMS Study.**

Kevin Brunner and Tim Franz from Public Administration Associates were present to give a brief overview of the services they could provide.

**6. Closed Session: This Closed Sessions Is for Establishing Negotiating Position Regarding Fire-EMS Study Consultant Selection. The Village of Cottage Grove Village Board and Deer-Grove EMS Commission will enter into Closed public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.**

**Motion** by Allen at 8:14 pm, seconded by Wieczorek to enter into closed session for establishing negotiating position regarding Fire- EMS study the Deer-Grove EMS Commission will enter into closed session public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **Motion** carried with a roll call vote of Allen Aye, K. Williams Aye, Frutiger Aye, Wieczorek Aye, Hampton Aye.

**Motion** by Williams at 8:14 pm, seconded by Allen to enter into closed session for establishing negotiating position regarding Fire- EMS study the Deer-Grove EMS Commission will enter into closed session public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **Motion** carried with a roll call vote of Allen Aye, Murphy Aye, Peterson Aye, Ratcliff Aye, Vander Velde Aye, Williams Aye.

**7. Reconvene into Open Session and Possible Consideration of Closed Session Items.**

**Motion** by Allen to reconvene into open session at 8:33 pm, seconded by K. Williams. **Motion** carried with a roll call vote of Allen Aye, K. William, Aye, Frutiger Aye, Wieczorek Aye, Hampton Aye.

**Motion** by Allen to reconvene into open session at 8:34 pm, seconded by Peterson. **Motion** carried with a roll call vote of Allen Aye, Murphy Aye, Peterson Aye, Ratcliff Aye, Vander Velde Aye, Williams Aye.

**Motion** by Allen to approve Public Administration Associates for the Deer-Grove EMS study, seconded by K. Williams. **Motion** carried with a voice vote of 5-0-0.

**Motion** by Ratcliff to approve Public Administration Associates for the Fire Study, seconded by Peterson. **Motion** carried with a voice vote of 6-0-0.

**8. Adjournment**

**a. Deer-Grove EMS Commission**

**Motion** by K. Williams to adjourn at 8:38 p.m., seconded by Allen. **Motion** carried with a voice vote of 5-0-0.

**b. Village Board of Trustees**

**Motion** by Vander Velde to adjourn at 8:39 p.m., seconded by Ratcliff. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Village Clerk  
Village of Cottage Grove  
Approved: July 5, 2021

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.