

**VILLAGE OF COTTAGE GROVE  
AD HOC ARCHITECTURAL REVIEW COMMITTEE  
Tuesday, June 1, 2021**

**MINUTES**

**1. Call to order**

The June 1, 2021 meeting of the Ad Hoc Architectural Review Committee was called to order at 8:01 a.m. by Williams, this was a Zoom meeting.

**2. Determination of quorum and that the agenda was properly posted.**

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were John Williams, Mike Hackel and Jim Knutdson. Jude Wolf and Paul VanderVelde were absent and excused. Staff in attendance were Planning Director Erin Ruth, and Village Clerk Lisa Kalata.

**3. Discuss and Consider approval of minutes of the April 16, 2021 Ad Hoc Architectural Review Committee meeting.**

**Motion** by Hackel to approve the minutes as written, seconded by Knutdson. **Motion** carried with a voice vote of 3-0-0.

**4. Discuss and Consider Signage for the Comfort Suites Hotel.**

Todd Rizzo was present to give a brief overview of the signage for the Comfort Suites Hotel.

**Motion** by Hackel to approved based on the submitted information, seconded by Knutdson. **Motion** carried with a voice vote of 3-0-0.

**5. Adjournment.**

**Motion** by Knutdson to adjourn at approximately 8:10 a.m., seconded by Hackel. **Motion** carried with a voice vote of 3-0-0.

**Lisa Kalata, Village Clerk  
Village of Cottage Grove  
Approved: June 30, 2021**

**These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.**