

VILLAGE OF COTTAGE GROV
SPECIAL MEETING OF VILLAGE BOARD OF TRUSTEES
Tuesday, May 31, 2022

MINUTES

1. Call to order

Village President John Williams called the Special Meeting of Village Board of Trustees to order at 5:34 pm.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present: John Williams, Heidi Murphy, Sarah Valencia. Melissa Ratcliff, Chris Stoa. David Peterson and Brittany Ballweg were absent and excused. Staff present were Village Administrator Matt Giese, Village Clerk Lisa Kalata, Deputy Administrator/Public Works Director JJ Larson, Village Planner Erin Ruth, Parks & Recreation Director Sean Brusegar, Deputy Public Works Director Brian Peterson and Village Engineer Josh Straka.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak.*

None

5. Presentations to The Board

a. Presentation by FGM Architects regarding Village Facilities Space Needs Study

i. Tour Village Hall at 221 E Cottage Grove Rd

ii. Tour Municipal Services Building at 210 Progress Dr. (beginning at approximately 6:30 pm).

iii. Tour old Public Works and Parks and Recreation Building at 225 Bonnie Rd immediately following the tour of the Municipal Services Building (beginning at approximately 7:30 pm).

Village Board will return to Village Hall, for adjournment, when tours are complete (approximately 8 pm).

Andrew Mayo from FGM Architects was present to give a presentation of the Facilities Space Needs Study. The Village Board then toured all facilities and talked through the concept plan.

6. Adjournment

Motion by Ratcliff to adjourn at 8:00 p.m., seconded by Murphy. **Motion** carried with a voice vote of 5-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved: June 6, 2022

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.