

Village of Cottage Grove
PARKS, RECREATION and FORESTRY COMMITTEE
Meeting Minutes for Thursday, May 26, 2022

- 1. Call to order virtual Zoom meeting.** The meeting was called to order by Heidi Murphy at 5:12 pm.
- 2. Roll call and confirm that the meeting was properly posted.**

It was determined that a quorum was present, and that the agenda had been properly posted. Committee members present for the meeting were Heidi Murphy (chair), Jay Kiefer and Kevin Laufenberg. Penny Aguilera and Amy Brice were absent and excused. Staff present were Parks, Recreation and Forestry Director Sean Brusegar and Utility Clerk Kristen Krause. There was one member of the public in attendance.
- 3. Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**

John Sinclair, 3017 Red Hawk Trail, commented that the new plan for Red Hawk Park is an improvement over the inline hockey rink plan that was previously considered, although he voiced concern that the size of the new amenities planned for the park may be too much for a pocket park that size. He would also like to recommend trees and landscaping for shade at the park.
- 4. Discuss public notification of herbicide and fertilizer applications.**

Recently, Brusegar was contacted by a parent asking about public notifications of treatments at the parks. Brusegar explained that the Village follows protocol regarding treatments on Village owned parks and properties. Laufenberg also stated as the owner of the company that treats those areas, that all requirements are followed on his end. Currently at parks, Laufenberg places signage during treatments at the four corners of each park and at the entrances. He also works to treat parks before school is done each year and on low traffic Sundays. In addition to what is currently done, Committee members suggested posting treatment days on the Village website, using larger signs at places that are treated, and possibly not programming anything at parks on the day of treatments. Brusegar and Laufenberg will get together to discuss the options. No formal action was taken.
- 5. Discuss and consider allowing Boy Scout Troop 145 to have a campout in Fireman's Park on September 24, 2022.**

Motion by Kiefer, seconded by Laufenberg, to suspend ordinance 230-3 on September 24, 2022 to allow Boy Scout Troop 145 to have a campout at Fireman's Park and to use the Lions' shelter during closed hours. Motion carried with a unanimous voice vote of 3-0-0.

6. Discuss and consider allowing Monona Grove Boys Soccer to have a campout at Bakken Park on August 19, 2022.

Motion by Laufenberg, seconded by Kiefer, to suspend ordinance 230-3 on August 19, 2022 to allow the Monona Grove Boys Soccer team to have a campout at Bakken Park and to use the park shelter during closed hours. Motion carried with a unanimous voice vote of 3-0-0.

7. 2022 Parks & Recreation project updates.

All projects are currently out to bid. Bid opening will be June 1 and awarding of the bids will go straight to the Village Board on June 6.

Brusegar also reported that during the recent regional parks meeting, pickleball courts and some of the issues related to them were discussed. As the pickleball courts are soon to be constructed at Community Park, Brusegar would like community input on how residents would like the courts to be utilized and/or programmed.

8. Director's Report.

In recreation news, Recreation Program Coordinator Riley Berning is doing well and did an excellent job in leading the Start Smart Soccer and Sports Development programs. This week, baseball began and next week softball begins. Recreation Supervisor Trista Taylor is starting to gear up for the Fall/Winter Resource Guide. Taylor and two playground camp staff are attending a Summer Camp Workshop on June 4. We are still looking for staff for the concession stand, playground camp and umpires.

In parks news, staff have removed the old brown shed/building east of the concession stand at Fireman's Park, power washed the concrete sitting area at Fireman's Park and had the electrical issues fixed at the park. Parks Maintenance Supervisor Josh Bennett has been busy getting the splash pad ready for the season, along with daily water testing at the splash pad. Baseball and softball fields are getting prepped for the beginning of their seasons. Staff have assisted the Miracle League with cleanup and starting up for the season, which will officially kickoff with an event on June 4. Staff also recently fixed the scoreboard at the Community Park Baseball Field.

The Parks & Open Space survey will remain open until May 31. Murphy and Brusegar also wanted to acknowledge and commend Recreation Supervisor Trista Taylor on her recent accomplishment of obtaining her CPRP accreditation.

9. Future Agenda Items

- Discuss and consider Parks & Open Space Plan.
- 2022 Project Updates
- Possible increase in Activenet fees
- Future – dog park rules/logistics
- Future – pump track rules
- The next regular PRFC meeting is scheduled for **June 23, at 5:00 pm and will be a virtual Zoom meeting.**

10. Adjournment.

Motion by Kiefer, seconded by Laufenberg, to adjourn the meeting at 5:50 pm. Motion carried with unanimous voice vote of 3-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk.

Approved on: 6/23/22

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.