

**AD HOC
ARCHITECTURAL
REVIEW COMMITTEE**

**May 15, 2020
MINUTES**

- 1.) **Call to order.** President John Williams called the meeting to order at 8:03 a.m. This was a zoom meeting.
- 2.) **Roll call.** Present were: John Williams, Melissa Ratcliff, Jim Knudtson, Mike Hackel and Mike Elder. Also, in attendance were: Director of Planning and Development Erin Ruth, Lisa Kalata Village Clerk and Todd Rizzo from Greywolf Partners.
- 3.) **Discuss and consider minutes from the March 16, 2020 ARC meeting.**
Motion by Hackel to approve the March 16, 2020 ARC minutes, seconded by Knudtson.
Motion carried with a voice vote of 5-0-0.
- 4.) **Discuss and Consider A Request from Badger Hotel Group/Greywolf For Approval of a Precise Implementation Plan for a Comfort Suites Hotel, Located at Parcel #0711-041-2120-1 In the Commerce Park.**
Todd Rizzo from Greywolf Partners gave a brief overview of the changes from the previous plan which entailed the color changes of the brand, elevation and materials. The concern was the placement and size of monument signs. Todd Rizzo indicated that he would get confirmation from the franchise to change the size of the monument sign on Landmark Drive and would also meet with his team on the signage need on County N.
Motion by Hackel to approve the Precise Implementation Plan for a Comfort Suites Hotel, located at parcel #0711-041-2120-1 in the Commerce Park with the exception of the monument signage, seconded by Knudtson. **Motion** carried with a voice vote of 5-0-0.
- 5.) **Adjournment.**
Motion by Knudtson to adjourn at 8:40 a.m., seconded by Elder. **Motion** carried with a voice vote of 5-0-0.

Erin Ruth, Director of Planning and Development
Village of Cottage Grove
Approved: September 11, 2020

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.