

**VILLAGE OF COTTAGE GROVE
AD HOC ARCHITECTURAL REVIEW COMMITTEE
Friday, May14, 2021**

MINUTES

1. Call to order

The May 14, 2021 meeting of the Ad Hoc Architectural Review Committee was called to order at 8:01 a.m. by Williams, this was a Zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were John Williams, Mike Hackel and Paul Vander Velde. Jude Wolf and Jim Knutdson were absent and excused. Staff in attendance were Planning Director Erin Ruth, and Village Administrator Matt Giese and Village Clerk Lisa Kalata.

3. Discuss and Consider approval of minutes of the April 16, 2021 Ad Hoc Architectural Review Committee meeting.

Motion by Hackel to approve the minutes as written, seconded by Vander Velde. **Motion** carried with a voice vote of 3-0-0.

4. Discuss and Consider A Request for Site Plan Approval from AVID for An Approximately 19,600 Sq. Ft. Office/Light Industrial Facility on Lot 1 Of CSM 15197 In the Commerce Park (SE Corner of Commerce Parkway and Landmark Drive).

Blake Hebert and Jeff Davis were present to give a brief overview of the project.

Motion by Hackel to approve the Site Plan for AVID for an approximately 19,6000 Sq.Ft. Office/Light Industrial Facility on Lot 1 of CSM 15197 in the Commerce Park(SE Corner of Commerce Parkway and Landmark Drive) with the colors and products shown with a natural stone and curb and gutters as discussed, seconded by Vander Velde. **Motion** carried with a voice vote of 3-0-0.

5. Discuss and Consider A Request for Approval of a Site Plan Approval from Atlantis Valley Foods for An Approximately 45,600 Sq. Ft. Light Industrial Facility on Lot 3 Of CSM 11263 In the Commerce Park (Immediately E. Of Stihl On Commerce Parkway).

Mike Swanson, Michael Swanson and Alan Theobald were present to give a brief overview of the project.

Motion by hackle to approve the Site Plan for Atlantis Valley Foods for an approximately 45,600 Sq. Ft. Light Industrial Facility on Lot 3 of CSM 11263 in the Commerce Park (Immediately E. of Stihl on Commerce Parkway) with conditions in the staff reports along with curb and gutter, screening and landscaping around the dumpster by the kitchen and higher end metal panels for the screen material, seconded by Vander Velde. **Motion** carried with a voice vote of 3-0-0.

6. Adjournment.

Motion by Hackel to adjourn at approximately 8:28 a.m., seconded by Vander Velde. **Motion** carried with a voice vote of 3-0-0.

**Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved: June 1, 2021**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.