

Village of Cottage Grove
SPECIAL MEETING OF THE
PARKS, RECREATION and FORESTRY COMMITTEE
Meeting Minutes for Thursday, May 12, 2022

1. **Call to order virtual Zoom meeting.** The meeting was called to order by Heidi Murphy at 5:00 pm.

2. **Roll call and confirm that the meeting was properly posted.**

It was determined that a quorum was present, and that the agenda had been properly posted. Committee members present for the meeting were Heidi Murphy (chair), Penny Aguilera, Jay Kiefer, and Kevin Laufenberg. Amy Brice was absent and excused. Staff present were Parks, Recreation and Forestry Director Sean Brusegar and Parks Maintenance Supervisor Josh Bennett. Zach Simpson of Strand, Ryan Lee of Lee Recreation, Blake Theisen of Parkitecture, and two members of the public were also in attendance.

3. **Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**

There were no public appearances.

4. **Discuss and consider Red Hawk Park phase 2.**

Brusegar discussed the updated park plan layout option #4 that was created by Theisen and Simpson based on the discussion from the last meeting. The plan includes a zipline on the western edge of the park with the poured-in-place rubber surfacing on both ends, a swing set with poured-in-place to the accessible swing, and the expanded path/trail on the western edge of the park that will eventually connect to the larger park to the north. The updated option #4 was quoted at \$46,572 and includes the swings, zipline, poured-in-place and wood chips. By eliminating some of the poured-in-place areas and replacing it with wood chips, as well as removing the climbing equipment, the quote came in lower than the previous options. If approved, this will go out to bid on May 17 with an estimated installation date of August/September. Simpson also explained that the newly added zipline portion of the plan will go out as an alternate bid, with the original base bid only including the swings, the trail and some of the concrete work. When planning for the new layout, Theisen also suggested placing trees along the eastern edge by the trail to provide a buffer between the park and the home located next to the park. **Motion** by Laufenberg, seconded by Kiefer, to approve the Red Hawk Park phase 2 option #4 as presented. Motion carried with a unanimous voice vote of 4-0-0.

5. **Future Agenda Items**

- Discuss and consider Parks & Open Space Plan.
- Update on Bakken Park skate park and pump track.
- Update on Red Hawk Park plan.

- Update on Community Park redevelopment
- Reallocation of funds from Red Hawk
- The next regular PRFC meeting is scheduled for **Thursday, May 26, at 5:00 pm and will be a virtual Zoom meeting.**

6. Adjournment.

Motion by Murphy, seconded by Aguilera, to adjourn the meeting at 5:15 pm. Motion carried with a unanimous voice vote of 4-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk.

Approved on: 6/23/22

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.