

VILLAGE OF COTTAGE GROVE
PLAN COMMISSION
Wednesday, May 12, 2021

MINUTES

1. Call to order

The Plan Commission meeting for May 12, 2021 was called to order by Village President John Williams at 6:30 p.m. this was a zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was noted that a quorum was present and that the agenda was properly posted. Roll Call was taken. Commission members present were: John Williams, Alex Jushchyshyn, Melissa Ratcliff, Fred Schulze, Kyle Broom and Don Brinkmeier. Kim Sale was absent and excused. Staff members present were Village Planner Erin Ruth, Village Administrator Matt Giese, Village Clerk Lisa Kalata, Village Engineer Kevin Lord, Fire Chief Nick Archibald and Village Attorney Rick Manthe.

3. Pledge of Allegiance

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*
None

5. Discuss and Consider the Minutes from The Plan Commission Meeting of April 14, 2021.

Motion by Ratcliff to approve the minutes from April 14, 2021 as presented, seconded by Jushchyshyn. **Motion** carried with a voice vote of 6-0-0.

6. Discuss and Consider A Request for Approval of An ETJ Certified Survey Map from Christopher And Angela Brantner Located At 4890 Pierceville Road in The Town of Sun Prairie.

Motion by Brinkmeier to recommend approval of an ETJ certified survey map from Christopher and Angela Brantner located at 4890 Pierceville Road in the Town of Sun Prairie, seconded by Ratcliff. **Motion** carried with a voice vote of 6-0-0.

7. Discuss and Consider A Proposed Precise Implementation Plan from Continental Properties for A 288-Unit Multi-Family Residential Development Located on Parcels #0711-091-9310-1, #0711-094-8501-0, And #0711-094-8100-4 At the Southeast Corner of N. Main Street and E. Cottage Grove Road.

Eric Thom from Continental Properties was present to give a brief overview of the changes to the proposed project. **Motion** by Ratcliff to recommend approval of the Precise Implementation Plan for Continental Properties for a 288-unit Multi-Family Residential Development located on parcels #0711-091-9310-1, #0711-094-8501-1 and #0711-04-8100-4 at the southeast corner of N. Main Street and E. Cottage Grove Road, seconded by Schulze. **Motion** carried with a voice vote of 5-1-0 with Brinkmeier voting No.

8. Discuss and Consider A Request for Site Plan Approval from AVID for An Approximately 19,600 Sq. Ft. Office/Light Industrial Facility on Lot 1 Of CSM 15197 In the Commerce Park (SE Corner of Commerce Parkway and Landmark Drive).

Blake Hebert representing AVID was present to give a brief overview of the proposed project. **Motion** by Brinkmeier to approve the Site Plan from AVID for an approximately 19,600 Sq. Ft. Office/Light Industrial Facility on Lot 1 of CSM 15197 in the Commerce Park (SE Corner of Commerce Parkway and Landmark Drive) with conditions in the staff reports, seconded by Jushchyshyn. **Motion** carried with a voice vote of 6-0-0.

9. Discuss and Consider A Request for Approval of a Site Plan Approval from Atlantis Valley Foods for An Approximately 45,600 Sq. Ft. Light Industrial Facility on Lot 3 Of CSM 11263 In the Commerce Park (Immediately E. Of Stihl On Commerce Parkway).

Mike Swanson and consultants were present to give a brief overview of the proposed project. **Motion** by Brinkmeier to approve the Site Plan from Atlantis Valley Foods for an approximately 45,600 Sq. Ft. Light Industrial Facility on Lot 3 of CSM 11263 in the Commerce Park (Immediately E. of Stihl on Commerce Parkway) with conditions in the staff reports, seconded by Schulze. **Motion** carried with a voice vote of 6-0-0.

10. PUBLIC HEARING: Opportunity for Public to Provide Input Regarding Proposed Ordinance 05-2021 Regarding Pools and Related Safety Measures.

Williams opened the public hearing at 7:23 p.m. There were no comments from the public, the public hearing was closed at 7:25 p.m.

11. Discuss and Consider Ordinance 05-2021 Regarding Pools and Related Safety Measures.

The commission has concerns with no fence if an automatic safety cover is used and would like more information on the safety covers. **Motion** by Jushchyshyn to deny the revision as presented, seconded by Ratcliff. **Motion** carried with a 5-0-01 with Broom abstaining.

12. Update on City of Madison Boundary Agreement.

Ruth reported that he and Giese had met with City of Madison Planners and they would like to work with just the Village on an agreement. They are also working with the Town of Cottage Grove on a separate agreement. Ruth would like the City of Madison Planners to come to a commission meeting.

13. Future Agenda Items- commerce park projects.

14. Adjournment

Motion by Broom to adjourn at 7:48 p.m., seconded by Jushchyshyn. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved: June 9, 2021

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.