

Village of Cottage Grove
PARKS, RECREATION and FORESTRY COMMITTEE
Meeting Minutes for Thursday, May 5, 2022

- 1. Call to order virtual Zoom meeting.** The meeting was called to order by Heidi Murphy at 5:00 pm.
- 2. Roll call and confirm that the meeting was properly posted.**
It was determined that a quorum was present, and that the agenda had been properly posted. Committee members present for the meeting were Heidi Murphy (chair), Amy Brice, Jay Kiefer and Kevin Laufenberg. Penny Aguilera was absent and excused. Staff present were Parks, Recreation and Forestry Director Sean Brusegar and Parks Maintenance Supervisor Josh Bennett. There was one member of the public in attendance.
- 3. Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**
There were no public appearances.
- 4. Discuss and consider Bakken Park skate park and pump track.**
The skate park and pump track will be going out to bid May 17. Final numbers should be ready for Village Board consideration in early June. Construction will not begin until after July 4, 2022.
- 5. Community Park redevelopment plan update.**
Plans will go out for bid on May 17 with Village Board consideration in early June. This project will begin after July 4, 2022.
- 6. Discuss and consider Red Hawk Park Phase 2.**
Brusegar presented the quote of \$96,919 for option #4 at Red Hawk Park which includes a zipline. Some residents in the vicinity of the park have requested a zipline be added to the park, including Jackie Sharpe who was in attendance. If approved, the placement of the zipline will be on the western edge of the park and the path/trail will be relocated to the eastern edge of the park. Brusegar reiterated his concern that a zipline may make this park a destination park rather than just a neighborhood park, as was the case with Willow Run Park. Murphy shared a question from a resident asking if the park could include the zipline and climbing equipment. The Committee discussed adding only the swings and zipline to the existing play structure versus including the swings, zipline and climbing structure . Removing some of the poured-in-place rubber surfacing and replacing it with wood chips was also suggested. Brusegar will ask Lee Recreation to put together a new quote for having poured-in-place everywhere versus only under the accessible swing and start/finish of the zipline. More information will be brought to the next meeting. No formal action was taken.

7. Discuss and consider 5-year Parks & Open Space Plan.

Brusegar reported that there have been approximately 100 responses to the Parks and Open Space Plan survey. The survey is open through the end of May. He also reported that the Parks and Open Space Plan needs to be completed by the spring of 2023 and that we are currently making timely progress.

8. Discuss and consider using the Park Development Fund to cover the additional \$15,000 needed for irrigation at Fireman's Park.

\$40,000 was previously budgeted for an irrigation system at Fireman's Park, however, there have been two price increases since the original quote. Brusegar recently received an updated quote of \$55,000 for the work. He explained how important it is to do irrigation on this field. Currently, staff use a water wheel, which is very time consuming. Brusegar is requesting that the Committee allow for the additional \$15,000 to come from the "undesignated" portion of the Park Development Funds. **Motion** by Laufenberg, seconded by Brice, to approve using \$15,000 from the Park Development Fund for the new irrigation system at the Fireman's Park baseball field. Motion carried with a unanimous voice vote of 4-0-0.

9. Director's Report.

In recreation news, Recreation Program Coordinator Riley Berning has started programming. He is the lead for both the Start Smart Sports Development and Soccer programs this spring, with two additional staff members assisting. All is going well. Softball teams have been registered with the league and most teams have begun practice. Enrichment program registration is going well: a Safe Kids 101 class has been added for June and a Paint Your Pet event and Succulent class will take place at Doundrins. On May 19th, the department will host the regional PARR 3 meeting at Bakken Park and are currently planning events for the day, which will include the rugby complex. The Recreation Department is also looking for some more staff for the playground camp, tee ball and umpires and asks the committee to spread the word.

In parks news, staff have been busy getting the mowers ready for the seasonal employees to start mowing all Village properties and parks. Staff have also been preparing for the upcoming spring and summer season by putting up all volleyball and tennis court nets, conducting heavy cleaning of all shelter bathrooms, turning on water at shelter bathrooms and fixing any plumbing issues, preparing the Bakken Park splash pad for the summer, resuming weekly grooming of park ball diamonds (Huston, Community and GDS) including providing spring maintenance to the Fireman's Park field, and putting garbage cans back out after the winter (with regular checking during the week). Beautification of Fireman's Park is also underway, with more things planned for the future. Staff have been updating Fireman's Park landscaping and cleaning out the old shed next to the concessions stand, with plans to take it down after power is shut off to the structure. A local Boy Scout is working on his Eagle Scout project which consists of building two (2) dog jumps/ramps for the new dog park that is set to open in 2023. The jumps/ramps are made of recycled plastic.

The first Music in the Grove is set for Thursday, May 26th at Bakken Park and will feature Gin, Chocolate and Bottle Rockets.

10. Approve the minutes of the March 24, 2022, Parks, Recreation and Forestry Committee meeting.

Motion by Laufenberg, seconded by Murphy, to approve the minutes of the March 24, 2022, meeting as presented. Motion carried with a voice vote of 3-0-1, with Kiefer abstaining.

11. Future Agenda Items

- Discuss and consider Parks & Open Space Plan.
- Update on Red Hawk Park.
- Update on Bakken Park.
- Update on Community Park.
- The next regular PRFC meeting is scheduled for **Thursday, May 26, at 5:00 pm and will be a virtual Zoom meeting.**

12. Adjournment.

Motion by Kiefer, seconded by Brice, to adjourn the meeting at 5:48 pm. Motion carried with unanimous voice vote of 4-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk.

Approved on: 6/23/22

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.