

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, May 3, 2021**

MINUTES

1. Call to order

Village President John Williams called the Village Board of Trustees to order at 6:33 pm. this was a Zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: John Williams, Troy Allen, Heidi Murphy, David Peterson, Melissa Ratcliff, Sarah Valencia, Paul VanderVelde. Staff present were Village Administrator Matt Giese, Village Clerk Lisa Kalata, Village Planner Erin Ruth, Public Works Director JJ Larson, Parks, Recreation and Forestry Director Sean Brusegar, Village Engineer Kevin Lord, Police Chief Dan Layber, Lt. Matt Wagner, Fire Chief Nick Archibald, EMS Chief Eric Lang, Village Attorney Larry Konopacki.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public’s opportunity to speak.*

None

5. Discuss and Consider the Minutes of The Regular Village Board Meeting on April 19, 2021.

Motion by Ratcliff to approve the minutes from April 19, 2021, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.

6. New Business

a. Discuss and consider amendment to the Village of Cottage Grove 2021 budget moving \$30,000 from Capital Projects Fund 410 Account number 410-57501-810 Capital Equipment Purchases Municipal Vehicles to General Fund 100-52200-380 2% Fire Dues eligible expense-fire truck savings account.

Motion by Ratcliff to approve the amendment to the Village of Cottage Grove 2021 budget moving \$30,000 from Capital Projects Fund 410 Account number 410-57501-810 Capital Equipment Purchases Municipal Vehicles to General Fund 100-52200-380 2% Fire Dues eligible expense-fire truck savings account, seconded by Valencia.

Motion carried with a voice vote of 7-0-0.

7. Reports from Village Boards, Commissions & Committees

7.I. Community Development Authority

a. Discuss and consider new Village logo.

Motion by Ratcliff to approve the first place ranking for the new Village logo, seconded by VanderVelde.

Motion carried with a voice vote of 7-0-0.

7.II. Parks, Recreation & Forestry Committee

a. Discuss and consider award recommendation for the playground equipment at Westlawn's Red Hawk Park.

Motion by Valencia to approve the award recommendation for the playground equipment at Westlawn’s Red Hawk Park as presented, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

7.III. Ad Hoc Housing Task Force

VanderVelde reported they did not have a quorum for the meeting, the next meeting will be May 25, 2021.

7.IV. Law Enforcement Committee

Valencia reported it was a short meeting and they discussed the monthly reports.

7.V. Public Works & Properties Committee

a. Discuss and consider award of the CTH BB/Buss Road Project to RG Huston.

Motion by Valencia to approve the award of the CTH BB/Buss Road Project to RG Huston, seconded by Allen.

Motion carried with a voice vote of 7-0-0.

7.VI. Ad Hoc Diversity, Equity and Inclusion Committee

Valencia reported they talked about the work plan and Lt. Wagner will do a presentation on community demographics for the next meeting. They will be working on a potential resolution and they may have suggested resources for the Village website.

7.VII. Ordinance Review Committee

Murphy reported there were zoom issues so the committee did not meet and will hold the next meeting on May 26, 2021.

8. a. Stafford Rosenbaum

i. Legal briefings/status updates- No report

b. COVID-19 update -None

9. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by VanderVelde to approve the Village portion of the vouchers in the amount of \$87,280.26 seconded by Valencia. The check sequence goes from check #48482 to #48529. **Motion** carried with a voice vote of 7-0-0.

b. Correspondence- None

c. Upcoming Community Events-Brat Fry for Colonial Club on May 22, 2021. Miracle League is looking for volunteers.

d. Future agenda items- TIF#5 closure items, Village Board priorities

10. Closed Session: This Closed Session Is for Negotiations Regarding Land Sale and Development Incentives in TID #5. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

Motion by Williams to enter into closed session at 7:26 p.m. for Negotiations Regarding Land Sale and Development Incentives In TID #5 the Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session seconded by Allen. **Motion** carried with a roll call vote Allen AYE, Murphy AYE, Peterson AYE, Williams AYE, Ratcliff AYE, Valencia AYE, VanderVelde AYE.

11. Reconvene into Open Session and Possible Consideration of Closed Session Items

Motion by Ratcliff to reconvene into open session at 10:29 p.m. seconded by Allen. **Motion** carried with a roll call vote Allen AYE, Murphy AYE, Peterson AYE, Williams AYE, Ratcliff AYE, Valencia AYE, VanderVelde AYE.

a. Discuss and consider offer to purchase Lot 16 in Commerce Park.

Motion by Murphy to approve the offer to purchase lot 16 in commerce park as presented, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.

10. Adjournment

Motion by Allen to adjourn at 7:46 p.m., seconded by Ratcliff. **Motion** carried with a voice vote of 7-0-0.

**Lisa Kalata, Clerk
Village of Cottage Grove
Approved: May 17, 2021**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.