

**Village of Cottage Grove**  
**SPECIAL MEETING OF THE**  
**PARKS, RECREATION and FORESTRY COMMITTEE**  
Meeting Minutes for Thursday, April 29, 2021

- 1. Call to order virtual Zoom meeting.** The meeting was called to order by Heidi Murphy at 5:02 pm.
- 2. Roll call and confirm that the meeting was properly posted.**

It was determined that a quorum was present, and that the agenda had been properly posted. Committee members present for the meeting were Heidi Murphy (chair), Penny Aguilera, Jay Kiefer and Kevin Laufenberg. Amy Brice was absent. Staff present were Parks, Recreation and Forestry Director Sean Brusegar, Village Planner Erin Ruth and Utility Clerk Kristen Krause. Also present were Eric Thom, Max Saichek and Matt Christel of Continental Properties.
- 3. Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**

None.
- 4. Update on Continental Properties plans.**

Eric Thom of Continental Properties went over the updated proposed park plans, which include a 20-space parking lot, two dog parks (one for small dogs at approximately ½ acre and one for large dogs at approximately 3.25 acres), and a walking path that extends from the parking lot to the dog parks and around the detention pond. Thom also stated that Continental Properties would be looking to offset a portion of the fee structure based on the proposed improvements. The proposed dog parks would open to the public in 2023. Discussion was also had regarding making the path ADA compliant, water stations for dogs, park lighting, park maintenance, and seating areas within the park. No formal action was taken.
- 5. Discuss and consider award recommendation for the playground equipment at Westlawn's Red Hawk Park.**

Bids closed as of 3pm today. Brusegar's recommendation is Lee Recreation, using Burke equipment. If approved tonight, the bid will move to the Village Board for approval next Monday, and if approved there, Brusegar would place the equipment order on Tuesday, May 4. **Motion** by Kiefer, seconded by Aguilera, to recommend awarding the contract for the playground equipment at Red Hawk Park to Lee Recreation. Motion carried with a unanimous voice vote of 4-0-0.
- 6. Discuss and consider CIP Plan.**

Brusegar noted that only two changes were made since the last meeting; engineering for the Community Park shelter was decreased from \$150,000 to \$75,000 and the park shelter cost was decreased from \$700,000 to \$600,000. If approved, Brusegar will submit the plan to

Ehlers. **Motion** by Murphy, seconded by Kiefer, to approve the Capital Improvement Plan as presented. Motion carried with a unanimous voice vote of 4-0-0.

**7. Adjournment.**

**Motion** by Aguilera, seconded by Kiefer, to adjourn the meeting at 5:32 pm. Motion carried with a unanimous voice vote of 4-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk.

Approved on: 5/27/21

*These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.*