

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, April 18, 2022**

MINUTES

1. Call to order

Village Clerk Lisa Kalata called the Village Board of Trustees to order at 6:30 pm. this was a hybrid meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were John Williams, David Peterson, Troy Allen, Heidi Murphy, Melissa Ratcliff, Sarah Valencia and Paul Vanderveelde. Staff present were Village Administrator Matt Giese, Deputy Administrator/Public Works Director JJ Larson, Village Clerk Lisa Kalata, Finance Director Alicia Richmond, Village Planner Erin Ruth, Parks and Recreation Director Sean Brusegar, Fire Chief Nick Archibald, Police Chief Dan Layber and Village Attorney Rick Manthe.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak*

Don Struckmeyer-326 S Main St was present to express concerns with the Amazon project and potential traffic on Main St.

5. Discuss and Consider the Minutes of The Regular Village Board Meeting on April 4, 2022.

Motion by Vanderveelde to approve the minutes from April 4, 2022, seconded by Ratcliff. **Motion** carried with a voice vote of 7-0-0.

6. New Business

a. Discuss and consider Sound Amplification application for Firemen's Festival, June 16-19, 2022.

Motion by Ratcliff to approve the sound amplification application for Firemen's Festival, June 16-19, 2022, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

b. Discuss and consider request from Cottage Grove Fire Department to extend the park hours at Fireman's park June 13- 21, 2022.

Motion by Peterson to approve the request from Cottage Grove Fire Department to extend the park hours at Fireman's park June 13-21, 2022, seconded by Allen. **Motion** carried with a voice vote of 7-0-0.

7. Reports from Village Boards, Commissions & Committees

7.I. Public Works & Properties Committee

Murphy reported they discussed the stormwater plan changes and Thaden pond. They also were updated on the candidates for the Deputy Public Works Director position.

7.II. Ad Hoc Housing Task Force

Vanderveelde reported they discussed the recommendations and reviewed the presentation for the open houses scheduled for April 21st and April 23rd. Thank you to Peterson and Ruth for the work done on the Housing Task Force.

7.III. Tourism Commission

Ruth reported they had a guest from New Glarus Chamber of Commerce to give advice on room tax fees and the commission was able to ask questions. They had an update on financials from the hotel.

7.IV. Ad-Hoc Sustainability Committee

Murphy reported they discussed the Solar project RFP which will be released next month. They discussed the Bicycle project that will not be done this year, but they can continue to plan for next year. They discussed the Earth Day events and discussed No Mow May resolution.

a. Discuss No Mow May.

This item will be brought back to the next meeting.

7.V. Plan Commission

a. Discuss and Consider A Request from Bruce Peckham For Approval of a Certified Survey Map in The Village's Extraterritorial Jurisdiction to Create Two New Parcels At 2080 County Highway BB in The Town of Cottage Grove.

Motion by Valencia to approve the Certified Survey Map in the Village's Extraterritorial Jurisdiction to create two new parcels at 2080 County Highway BB in the Town of Cottage Grove as presented, seconded by Peterson.

Motion carried with a voice vote of 7-0-0.

b. Discuss and Consider A Request from AJ Regali For A Site Plan Amendment to Add One New Building at The Cottage Grove Storage Facility Located At 429 Progress Drive.

Motion by Peterson to approve the Site Plan Amendment to add one new building at the Cottage Grove Storage Facility located at 429 Progress Drive with conditions in the Staff report, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.

8. Reports from Village Officers

a. Stafford Rosenbaum

i. Legal briefings/status updates- Legislative maps have been settled.

b. John Williams

i. Nomination of Heidi Murphy, Nicholas Hess, Ryan Minor, Jim Elmore and Larry Kieck to the Public Works, Properties & Sustainability Committee.

ii. Nomination of Cindi Kelm-Nelson to the Budget Review Committee.

iii. Nomination of Kishia Peters to the Law Enforcement Committee.

iv. Nomination of Jay Kiefer and Penny Aguilera to the Parks, Recreation and Forestry Committee

v. Nomination of Fred Schulze and Don Brinkmeier to the Plan Commission.

vi. Nomination of Mike Hackel, Joanna Williams, Charlie Rogers and Jon Russell to the Utility Commission

vii. Nomination of Bonnie Tennant to the Zoning Board of Appeals.

Motion by Ratcliff to approve the above nominations, seconded by Vandervelde. **Motion** carried with a voice vote of 7-0-0.

c. Fire Chief Nick Archibald-Monthly Report

Chief Archibald reviewed the monthly report.

9. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by Allen to approve the vouchers as presented in the amount of \$75,437.16 seconded by Valencia. The check sequence goes from check #50024 to #50075. **Motion** carried with a voice vote of 7-0-0.

b. **Correspondence** – Williams reported he had an email about the speed on Main St by the 300 block and he has spoken with Chief Layber and Larson on ideas to address the issue. Kris Hampton reached out about the fire agreements.

c. **Upcoming Community Events**- Earth Day events, Housing Task Force open houses on April 21st and April 23rd, and Workday at McCarthy park on April 30th.

d. Future agenda items- No Mow May, Authorization of Bond Sale for 2022 capital projects, facility study to do a tour of buildings at a special meeting.

10 Closed Session: This Closed Session Is for Negotiations Regarding Development Incentives in TID #10.

The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Giese indicated there was no need for this Closed Session

11. Closed Session: This Closed Session Is to Establish Negotiating Position Regarding Deer-Grove EMS District and Joint Fire Agreements. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Williams to enter into closed session at 7:32p.m. to Establish Negotiating Position Regarding Deer-Grove EMS District and Joint Fire Agreements. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, seconded by Peterson. **Motion** carried with a roll call vote Allen AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Valencia AYE, Vandervelde AYE, Williams AYE.

12. Reconvene into Open Session and Possible Consideration of Closed Session Items

Motion by Ratcliff to reconvene into open session at 8:28 pm, seconded by Vandervelde. **Motion** carried with a roll call vote Allen AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Valencia AYE, Vandervelde AYE, Williams AYE.

13. Adjournment

Motion by Allen to adjourn at 8:31 p.m., seconded by Vandervelde. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Village Clerk

Village of Cottage Grove

Approved: May 2, 2022

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.