

VILLAGE OF COTTAGE GROVE
PLAN COMMISSION
Wednesday, April 14, 2021

MINUTES

1. Call to order

The Plan Commission meeting for April 14, 2021 was called to order by Village President John Williams at 6:31 p.m. this was a zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was noted that a quorum was present and that the agenda was properly posted. Roll Call was taken. Commission members present were: John Williams, Alex Jushchyshyn, Melissa Ratcliff, Kim Sale, Fred Schulze, Kyle Broom and Don Brinkmeier joined at approximately 7:30 p.m. Staff members present were Village Planner Erin Ruth, Village Administrator Matt Giese, Village Engineer Kevin Lord, Public Works Director JJ Larson and Village Attorney Rick Manthe.

3. Pledge of Allegiance

4. PUBLIC APPEARANCES – Public’s opportunity to speak about any subject that is not a specific agenda item.

Williams received an email from Cheryl Korth at 451 Ollie Street regarding the Continental Properties plan for the 288-unit development hoping that something smaller be developed on that area due to traffic concerns.

5. Discuss and Consider the Minutes from The Plan Commission Meeting of March 10, 2021.

Motion by Jushchyshyn to approve the minutes from March 10, 2021 as presented, seconded by Schulze. **Motion** carried with a voice vote of 6-0-0.

6. Discuss and Consider a Proposed General Development Plan from Continental Properties for a 288-unit Multi-Family Residential Development Located on Parcels #0711-091-9310-1, #0711-094-8501-0, and #0711-094-8100-4 at the Southeast Corner of N. Main Street and E. Cottage Grove Road.

Eric Thom was present from Continental Properties to highlight the changes to the site plan since the last meeting. Changes were made to some of the building configurations to pull more presences to Cottage Grove Rd and to add more stone features to those buildings. A traffic study is being completed and the traffic report should be ready around April 22, 2021. **Motion** by Broom to approve the Proposed General Development Plan from Continental Properties for a 288-unit Multi-Family Residential Development Located on Parcels #0711-091-9310-1, #0711-094-8501-0, and #0711-094-8100-4 at the Southeast Corner of N. Main Street and E. Cottage Grove Road with the conditions in the staff reports, seconded by Schultze. **Motion** carried with a voice vote of 5-1-0 with Sale voting no.

7. Discuss and Consider a Request for Site Plan Approval from Grand Appliance for a 40,000 sq. ft.

Warehouse Facility on Lot 14 in the Commerce Park (SE corner of Limestone Pass and Landmark Drive). Colin Meisel gave a brief description on the site and plan for the project. **Motion** by Schulze to approve the Request for Site Plan Approval from Grand Appliance for a 40,000 sq. ft. Warehouse Facility on Lot 14 in the Commerce Park (SE corner of Limestone Pass and Landmark Drive) with conditions in the staff reports, seconded by Broom. **Motion** carried with a voice vote of 7-0-0.

8. Discuss and Consider a Request for Approval of a Site Plan Amendment from Greywolf Partners for Reconstruction and Expansion of an Outdoor Patio Area at 1607 and 1609 Landmark Drive.

Kevin Bale from Greywolf gave a brief overview of the project. **Motion** by Broom to approve the Request for Approval of a Site Plan Amendment from Greywolf Partners for Reconstruction and Expansion of an Outdoor Patio Area at 1607 and 1609 Landmark Drive, with conditions in the staff report and subject to the Architectural Review Committee recommendations, seconded by Schulze. **Motion** carried with a voice vote of 7-0-0.

9. PUBLIC HEARING: Opportunity for Public to Provide Input Regarding Proposed Ordinance 04-2021

Regarding Park Fees. Williams opened the public hearing at 7:55 p.m. Ruth indicated they have been discussing this change with the Parks Committee and have looked at neighboring communities similar in size to the Village in Dane County. Cheryl Korth asked if the fee schedule does change would The Continental Properties project have to pay the new fees? Giese stated that they already had their application in for their project so they would use the old fee structure. Williams closed the public hearing at 8:07 p.m.

10. Discuss and Consider Ordinance 04-2021 Regarding Park Fees.

Motion by Jushchyshyn to approve updates to Ordinance 04-2021 Regarding Park Fees, seconded by Brinkmeier. **Motion** carried with a voice vote of 7-0-0.

- 11. Discuss and Consider Village of Cottage Grove Park Fee Schedule.**
Motion by Jushchyshyn to approve updates to Village of Cottage Grove Park Fee Schedule, seconded by Brinkmeier.
Motion carried with a voice vote of 7-0-0.
- 12. Future Agenda Items**
Few new projects in Commerce Park area
- 13. Adjournment**
Motion by Schulze to adjourn at 8:15 p.m., seconded by Sale. **Motion** carried with a voice vote of 7-0-0.

Sarah Haltaufderheide, Administrative Assistant
Village of Cottage Grove
Approved: May 12, 2021

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.