

VILLAGE OF COTTAGE GROVE  
**VILLAGE BOARD OF TRUSTEES**  
Monday, April 3, 2023

**MINUTES**

**1. Call to Order**

Village President Williams called the Village Board of Trustees to order at 6:30 pm. This was a hybrid meeting.

**2. Determination of quorum and that the agenda was properly posted.**

**It was determined that there was a quorum of members present and that the agenda was properly posted.**

**Village Board members present were John Williams, David Peterson, Heidi Murphy, Chris Stoa, Brittany Ballweg, Vincent Wittig and Sarah Valencia.** Staff present were Village Administrator Matt Giese, Deputy Village Administrator JJ Larson, Village Clerk Lisa Kalata, Parks and Recreation Director Sean Brusegar, Public Works Director Brian Peterson, Finance Director Cameron Sawyer, Village Planner Erin Ruth, Chief of Police Mark Garry, EMS Chief Eric Lang, Village Engineer Kyela Specht, Greg Johnson from Ehlers and Village Attorney Larry Konopacki.

**3. Pledge of Allegiance.**

**4. PUBLIC APPEARANCES – *Public's opportunity to speak***- Emily Kruchten 203 Donkel Ct-emailed a wish to speak form in support of a Library.

**5. Discuss and Consider the Minutes of The Regular Village Board Meeting on March 20, 2023.**

**Motion** by Peterson to approve the minutes from March 20, 2023, seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.

**6. Unfinished Business**

**a. Discuss and consider TID#7 closure or possible one-year extension for purposes of affordable housing.**

**Motion** by Valencia to approve resolution 2023-03 to extend TID# 7 for affordable housing, seconded by Peterson. **Motion** carried with a voice vote of 6-1-0 with Murphy voting No.

**7. New Business**

**a. Discuss and consider an Alcohol License application for Grace Coffee Cottage Grove LLC for licensing year July 2022- June 2023.**

**Motion** by Ballweg to approve an alcohol license for Grace Coffee Cottage Grove LLC for licensing year July 2022-June 2023, seconded by Peterson. Motion carried with a voice vote of 7-0-0.

**8. Reports from Village Boards, Commissions & Committees**

**8.I. Peer Court Steering Committee**

Peterson reported things are going well for Peer Court and they will be discussing the goals at the next meeting.

**8.II. Parks, Recreation & Forestry Committee**

Murphy reported they discussed the Parks and Open Space Plan with Ruth. They also discussed adding AEDs to the parks and will discuss this at the next Village Board meeting.

**a. Discuss and consider approval of the Bakken Park Improvements project and bid alternatives.**

**Motion** by Peterson to award the bid to Drax, Inc. with all four of the alternative bids as indicated in the staff memo, seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.

**b. Discuss and consider background checks for Library programming.**

**Motion** by Peterson to remove the background checks for library programming as presented in the memo, seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.

**8.III. Natvig Landfill Monitoring Review Committee**

Peterson reported they approved the bills and reviewed the testing and monitoring results.

**8.IV. Joint Fire Department Committee**

Peterson reported the Chief gave his monthly report and they approved the purchase of an air compressor. They also approved the Joint Agreement. They did go into Closed Session to discuss the Pleasant Springs contract but there was no action taken.

**a. Discuss and consider Fire District agreement.**

**Motion** by Murphy to approve the Fire District agreement as presented, seconded by Stoa. **Motion** carried with a voice vote of 7-0-0.

**9. Reports from Village Officers**

**a. Village Attorney**

**i. Legal briefings/status updates-** No report

**b. Finance Director**

**i. Discuss and consider approval of proposal for Boardroom technology upgrades and equipment.**

**Motion** by Peterson to approve the proposal for the Boardroom technology upgrades and equipment as presented, seconded by Stoa. **Motion** carried with a voice vote of 7-0-0.

- ii. **Discuss and consider approval of Panasonic body worn cameras and server purchase for Police Department.**

**Motion** by Valencia to approve the purchase of Panasonic body worn cameras and server for the Police Department as presented in the mem, seconded by Wittig. **Motion** carried with a voice vote of 7-0-0.

- iii. **Discuss and consider 2023-002 Budget amendment.**

**Motion** by Murphy to approve 2023-002 budget amendment, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

#### **10. Communications and Miscellaneous Business**

- a. **Consider approval of vouchers.**

**Motion** by Peterson to approve the vouchers as presented in the amount of \$162,062.74 seconded by Ballweg.

**Motion** carried with a voice vote of 7-0-0.

- b. **Correspondence – None**

- c. **Upcoming Community Events-** Easter Egg Hunts, Earth Day rain barrel and compost bins pick up. Youth Service Day at McCarthy Park on April 29<sup>th</sup> from 9am to noon.

- d. **Future agenda items-** AED presentation

#### **11. Adjournment**

**Motion** by Ballweg to adjourn at 8:32 p.m., seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.

**Lisa Kalata, Village Clerk**

**Village of Cottage Grove**

**Approved: April 17, 2023**

**These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.**