

**Village of Cottage Grove**  
**PARKS, RECREATION and FORESTRY COMMITTEE**  
**Meeting Minutes for Thursday, March 24, 2022**

- 1. Call to order virtual Zoom meeting.** The meeting was called to order by Heidi Murphy at 5:01 pm.
- 2. Roll call and confirm that the meeting was properly posted.**

It was determined that a quorum was present, and that the agenda had been properly posted. Committee members present for the meeting were Heidi Murphy (chair), Penny Aguilera, Amy Brice, and Kevin Laufenberg. Jay Kiefer was absent and excused. Staff present were Parks, Recreation and Forestry Director Sean Brusegar, Village Planner Erin Ruth, Parks Maintenance Supervisor Josh Bennett and Utility Clerk Kristen Krause. Ryan Lee of Lee Recreation, Blake Theisen of Parkitecture, and four members of the public were also in attendance.
- 3. Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**

There were no public appearances.
- 4. Discuss and consider allowing The Ride to use Community Park as a rest stop on Sunday, September 25<sup>th</sup>.**

Jill Schmitz of The Ride was in attendance to request the use of Community Park for a rest stop for The Ride on Sunday, September 25, 2022. She stated that the setup will be the same as it was last year and will be placed outside the fenced area on the Weald Bridge side of the park. They are anticipating more riders this year than last year, which had approximately 1,500 riders. The rest stop will be utilized throughout the day from 10am to 6pm with cyclists staggering their stops. Murphy also reminded Schmitz of the construction that will be occurring at Community Park this year. **Motion** by Laufenberg, seconded by Murphy, to approve the plan as presented for The Ride to use Community Park as a rest stop on Sunday, September 25, 2022. Motion carried with a unanimous voice vote of 3-0-1 with Aguilera abstaining.
- 5. Discuss and consider Bakken Park skate park and pump track.**

Theisen reported that they are moving towards the final design and development for the skate park and pump track. They are hoping to put a bid package out in mid-May. Four light poles have been configured and there will be foot candles to illuminate the track area. Parkitecture ran photometrics on the skate park and pump track, which shows where light disappears. This also showed that light from the light poles will not impact the neighbor near the skate park.

## 6. Community Park redevelopment plan update.

Ryan Lee from Lee Recreation went over the different options for the play equipment. He explained that both options include a poured in place setting for ADA accessibility. The colors are not set, but he was interested in what equipment the committee and public would like to see at the park. Those in attendance preferred the playground equipment/setup in Option 1. Resident Cole Peterson, 1012 Damascus Trail, would like to see more swings (and ADA swing), a dyno-bouncer and bigger slide. Sunny Brown, 409 Weald Bridge, did not prefer the basketball court placement near Weald Bridge, but liked Option 1 for the playground equipment. Brusegar explained that the basketball court is not included in this year's plan for the park, only the playground equipment and pickleball court will be constructed this year. He added that he will continue to reach out to neighbors for input on the rest of the park going forward. Location of the play equipment in proximity to a future structure and the overall position of the equipment was also discussed.

Theisen then presented a rough draft of the pickleball court design with the colors that were selected at the last meeting. After looking at the colors, he asked the committee if they would like something different. Previously picked colors included a light blue field, dark blue main court area and silver/grey kitchen area. The Committee decided that those colors did not appear well in that configuration. Theisen changed where the colors were to a light blue in the kitchen, a dark blue for the main court area and silver/grey field area around the courts. **Motion** by Brice, seconded by Laufenberg, to accept Option 1 as the playground equipment, with the 2–5-year-old play structure located closer to the future shelter and rotating the plan presented 180°. Motion carried with a unanimous voice vote of 4-0-0.

## 7. Discuss and consider Red Hawk Park Phase 2.

Since the inline hockey rink has been removed from the Phase 2 park plans, Ryan Lee was asked to present some play equipment and swing set configurations as an alternate option to the rink. Cole Peterson voiced his approval of an ADA swing and Option 2 of the play equipment configurations. Chuck Pelleymounter, 3006 Red Hawk Trail, emailed Brusegar that he preferred Option 3 of the playground equipment. Jackie Sharpee, 3020 Red Hawk Trail, liked Option 2 and noted that her daughter would like to see a zipline added at this park and asked if that would be a possibility. Brusegar stated that a zip line had not been requested or discussed so far. Swings were the most desired amenity for the park by area residents, but Brusegar will have Lee get a quote for including a zip line. Brusegar also added that more poured in place would be required if a zip line were added. This information will be brought to next month's meeting for discussion. **Motion** by Laufenberg, seconded by Murphy, to table this item until the next meeting. Motion carried with a unanimous voice vote of 4-0-0.

## 8. Discuss and consider 5-year Parks & Open Space Plan.

Village Planner Erin Ruth and Brusegar have been doing some background work on the plan, including updating maps and amenities, as well as noting ADA work that has been done since the last plan. Ruth also created Goal #5 (included in the packet) as requested by the

committee. Ruth will continue to add to the plan. Brusegar would like to put the survey out for a month and would like to get it out in mid-April. No formal action was taken.

#### **9. Update on Program Coordinator position.**

An offer was made to Riley Berning, and he accepted. He will be joining us officially next Monday, March 28 at 8am. We are excited for him to join the team.

#### **10. Director's Report.**

In Recreation news, spring sports season is on the verge of beginning. In the coming weeks, we will hold coaches' meetings via Zoom, get equipment to teams and start practices in early April. Registrations for enrichment programs continue to come in and Safe Kids is returning for the first time since 2019 – we are excited to be able to offer this class again. We are also looking forward to running the Youth Enrichment League Summer Camps. Numbers for these camps are already better than they have been for the last two years. The next few weeks will be for summer preparations: equipment will go out to softball and baseball teams and then organizing for the seasons and scheduling for each program.

In Parks news, staff have been busy extending the ball diamond fences at Northlawn Park with netting to provide more safety for spectators. Spring cleanup of the park will begin once all of the snow has officially melted. Equipment is being maintained and fixed in preparation of spring and summer programming and mowing. Park shelters are also being prepped (plumbing and cleaning) for water to be turned back on in the restrooms. Installation of the new Village logo is being completed on all park signs. Spring cleanup and maintenance has begun at Fireman's Park ball diamond as well as the other diamonds. Trail markers are being pulled and trails are being checked for damage after the winter snow removal. The northern end of Northlawn Park is now slated to become a wet pond to meet environmental requirements. This may not happen for several years, but we will eventually lose programming space in that location. There is nothing formal at this location, but it does get used for soccer. Brusegar also mentioned that he would like to use the remainder of the money that was budgeted for Red Hawk Park (\$225,000) towards the trail at Community Park.

#### **11. Approve the minutes of the March 3, 2022, Parks, Recreation and Forestry Committee meeting.**

**Motion** by Laufenberg, seconded by Aguilera, to approve the minutes of the March 3, 2022, meeting as presented. Motion carried with a unanimous voice vote of 4-0-0.

#### **12. Future Agenda Items**

- Discuss and consider Parks & Open Space Plan.
- Discuss skate park.
- Discuss Red Hawk Park plan.
- Update on Community Park redevelopment
- Reallocation of funds from Red Hawk
- The next regular PRFC meeting is scheduled for **Thursday, April 28, at 5:00 pm and will be a virtual Zoom meeting.**

**13. Adjournment.**

**Motion** by Brice, seconded by Aguilera, to adjourn the meeting at 6:15 pm. Motion carried with a voice vote of 4-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk.

Approved on: 5/5/22

*These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.*

DRAFT