

Village of Cottage Grove
PARKS, RECREATION and FORESTRY COMMITTEE
Meeting Minutes for Thursday, March 23, 2023

- 1. Call to order virtual Zoom meeting.** The meeting was called to order by Heidi Murphy at 5:00 pm.
- 2. Roll call and confirm that the meeting was properly posted.**
It was determined that a quorum was present, and that the agenda had been properly posted. Committee members present for the meeting were Heidi Murphy (chair), Amy Brice, Jay Kiefer, and Kevin Laufenberg. Penny Aguilera was absent. Staff present were Parks, Recreation and Forestry Director Sean Brusegar, Director of Planning and Development Erin Ruth and Utility Clerk Kristen Krause.
- 3. Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**
There were no public appearances.
- 4. Discuss Parks and Open Space Plan.**
Ruth presented the portion of the plan that covers recommended improvements at both new and existing parks. This included descriptions of what the new parks might look like, ADA accessibility projects, planned and existing bike trails, projected growth, and future park land projections.
- 5. Discuss and consider AEDs in Village Parks.**
After a discussion with the MG varsity baseball coach who requested having an AED at Fireman's Park, Brusegar realized the need for AEDs in the Village parks and public spaces. Brusegar spoke with EMS Chief Lang who also recommended having an AED placed at Northlawn Park or anywhere contact sports occur. The AEDs that Brusegar explored will be enclosed in a temperature regulated box that will require a code from a 911 operator to open it. He suggested placing the AEDs at all parks except Governor Taylor Park, on the bike trail along CTH N, and at Village wells, lift stations and the compost site. Costs for the devices would be covered by ARPA funds. **Motion** by Murphy, seconded by Laufenberg, to approve placing AEDs as presented at the locations discussed. Motion carried with a unanimous voice vote of 4-0-0.
- 6. Update on event parking at Bakken Park.**
Brusegar is currently working with the legal team on a draft document related to parking at Bakken Park. Once the document is finished, Brusegar will bring it to the committee.
- 7. 2023 Parks and Recreation project updates.**
The Bakken Park bid opening will occur on March 27, with a projected start date in early May. Brusegar is also working with Spohn Ranch on a timeline for when they will be back to work on the Wheels Park.

There will be a public input meeting at Village Hall on April 13 regarding pickleball at Community Park. Remaining items from the 2022 Community Park project will also be starting soon.

8. Director's Report.

In recreation news, recreation staff have officially moved over to the former cheer space unit in our building. Hiring for summer staff is currently occurring. Staff are also working on switching registration software providers, with more updates to come in April.

9. Approve the minutes of the February 16, 2023, Parks, Recreation and Forestry Committee meeting.

Motion by Laufenberg, seconded by Kiefer, to approve the minutes of the February 16, 2023, meeting as presented. Motion carried with a unanimous voice vote of 4-0-0.

10. Future Agenda Items

- Update on Bakken Park event parking.
- Update on projects.
- Discuss Parks & Open Space Plan.
- Update on bid opening.
- The next regular PRFC meeting is scheduled for **Thursday, April 27, 2023 at 5:00 pm and will be a virtual Zoom meeting.**

11. Adjournment.

Motion by Brice, seconded by Murphy, to adjourn the meeting at 5:24 p.m. Motion carried with unanimous voice vote of 4-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk.

Approved on: 4/27/23

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.