

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, March 21, 2022**

MINUTES

1. Call to order

Village President John Williams called the Village Board of Trustees to order at 6:30 pm. this was a hybrid meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: John Williams, Troy Allen, Heidi Murphy, David Peterson, Melissa Ratcliff, Sarah Valencia and Paul Vandervelde. Staff present were Village Administrator Matt Giese, Deputy Administrator/Public Works Director JJ Larson, Village Clerk Lisa Kalata, Finance Director Alicia Richmond, Village Planner Erin Ruth, Parks and Recreation Director Sean Brusegar, Lieutenant Matt Wagner, EMS Chief Eric Lang, and Village Attorney Larry Konopacki.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak*- None

5. Discuss and Consider the Minutes of The Regular Village Board Meeting on March 7, 2022.

Motion by Allen to approve the minutes from March 7, 2022, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

6. Public Hearing: The Public's Opportunity to Provide Input on A Proposed Ordinance Amendment to Chapter 274.

Williams opened the public hearing at 6:33 p.m. There was no public comment. Williams closed the public hearing at 6:34 p.m.

a. Discuss and consider Ordinance 03-2022 amending Chapter 274.

Motion by Ratcliff to approve Ordinance 03-2022 amending Chapter 274, seconded by Vandervelde. **Motion** carried with a voice vote of 7-0-0.

7. Unfinished Business

a. Discuss and consider Bid Award Regarding Clark and Grove Street Project.

Motion by Ratcliff to approve the Bid Award to R.J. Huston Company, Inc. in the amount of One Million Four Hundred Sixty-Nine Thousand dollars (\$1,469,000.00), seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

b. Discuss and consider authorizing Strand to prepare application materials for Urban Nonpoint Source (UNPS) Grant for the Northlawn pond conversion project.

Motion by Ratcliff to authorize Strand to prepare application materials for Urban Nonpoint Source (UNPS) grant for Coyle Highlands pond, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

8. New Business

a. Discuss and consider Agreement Regarding Credit Management Control Services.

Motion by Peterson to approve agreement with Credit Management Control Services, seconded by Vandervelde. **Motion** carried with a voice vote of 7-0-0.

b. Discuss and consider Resolution No. 2022-03 Supporting LRB-5204/1 Allowing Condemnation Authority for Recreational Trails.

Motion by Vandervelde to approve Resolution No. 2022-03 support SB 805 allowing condemnation authority for recreational trails, seconded by Ratcliff. **Motion** carried with a voice vote of 6-1-0 with Allen voting No.

9. Reports from Village Boards, Commissions & Committees

9.I. Ad Hoc Architectural Review Committee

Williams reported they discussed and approved building elevation change for JEK CRE project.

9.II. Ad-Hoc Sustainability Committee

Murphy reported they discussed the B-Cycle program and they will not get bikes for this year, but that will give more time for the planning. They are working on the solar RFP. They are also working on a resolution for no mow May. They have some Earth Day events planned on April 23rd and will be distributing the rain barrels and compost bins. The next meeting will be the last meeting for the Ad Hoc Sustainability Committee as they will be combined with Public Works.

9.III. Utility Commission

Murphy reported they discussed the water and sewer capacities and there is plenty of capacity in the system. They are waiting on more information from the State on the funding of PFAS testing.

9.IV. Plan Commission

a. Discuss and Consider A Request for Site Plan Amendment Approval from JEK CRE For Changes to Building Elevations from A Previously Approved Multi-Tenant Retail Building Located At 110 Limestone Pass.

Motion by Vandervelde to approve the site plan amendment for JEK CRE for changes to building elevations from a previously approved multi-tenant retail building located at 110 Limestone Pass with conditions in staff reports, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

Williams reported they approved the ordinance change for Chapter 274. They discussed the notice requirements but did not make any changes. They had updates on the Housing Task Force and CARP-C.

9.V. Peer Court Steering Committee

Peterson reported they discussed the open and closed cases. They discussed a training Claudia will be attending and she will report back. They discussed producing a prevention guide and they will discuss at the next meeting after some research is done.

9.VI. Library Board

Ratcliff reported they had presentations for the feasibility study and chose the Sweeney Group. The next meeting will be in-person.

9.VII. Deer-Grove EMS Commission

a. Discuss and consider request to use ARPA funds for purpose of DGEMS radio replacement.

Chief Lang was present to explain the request. The board agreed that if they do not get the grant funding, they are in favor of replacing the radios.

Valencia reported they discussed the regular reports. They also discussed the Chief's goals for the upcoming year. They are also looking to gather data for rural areas.

10. Reports from Village Officers

a. Stafford Rosenbaum

i. Legal briefings/status updates- no report

b. Lisa Kalata

i. Election Update- Kalata explained the election changes for the upcoming Spring Election.

11. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by Vandervelde to approve the vouchers as presented in the amount of \$214,1941.66 seconded by Ratcliff. The check sequence goes from check #49930 to #49985. **Motion** carried with a voice vote of 7-0-0.

b. Correspondence – None

c. Upcoming Community Events- Optimist Club Easter Egg Hunt on April 9th. Miracle League is looking for volunteers and participants. Youth Day at McCarthy Park April 30th. Chamber is hosting a Taste of Cottage Grove event on March 31st.

d. Future agenda items- Presentation by Joining Forces for Families

12. Closed Session: This Closed Session Is to Establish Negotiating Position Regarding Deer-Grove EMS District and Joint Fire Agreements.

The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

Motion by Williams to enter into closed session at 8:06p.m. to Establish Negotiating Position Regarding Deer-Grove EMS District and Joint Fire Agreements. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, seconded by Allen. **Motion** carried with a roll call vote Allen AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Valencia AYE, Vandervelde AYE, Williams AYE.

13. Closed Session: This Closed Session Is for Negotiations Regarding Development Incentives In TID #10.

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14. Reconvene into Open Session and Possible Consideration of Closed Session Items

Motion by Ratcliff to reconvene into open session at 9:15 pm, seconded by Allen. **Motion** carried with a roll call vote Allen AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Valencia AYE, Vandervelde AYE, Williams AYE.

15. Adjournment

Motion by Ratcliff to adjourn at 9:17 p.m., seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Village Clerk

Village of Cottage Grove

Approved: April 4, 2022

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.