

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, March 7, 2022**

MINUTES

1. Call to order

Village President John Williams called the Village Board of Trustees to order at 6:30 pm. this was a virtual meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: John Williams, Troy Allen, Heidi Murphy, David Peterson, Melissa Ratcliff, and Paul Vandervelde. Sarah Valencia was absent and excused. Staff present were Village Administrator Matt Giese, Deputy Administrator/Public Works Director JJ Larson, Village Clerk Lisa Kalata, Finance Director Alicia Richmond, Village Planner Erin Ruth, Police Chief Dan Layber, Lieutenant Matt Wagner, EMS Chief Eric Lang, Fire Chief Nick Archibald and Village Attorney Rick Manthe.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak*- None

5. Discuss and Consider the Minutes of The Regular Village Board Meeting on February 21, 2022.

Motion by Vandervelde to approve the minutes from February 21, 2022, seconded by Allen. **Motion** carried with a voice vote of 6-0-0.

6. Unfinished Business

a. Discuss and consider Ordinance 02-2022 amending Chapter 12 Boards, Committees and Commissions.

Motion by Ratcliff to approve Ordinance 02-2022 amending Chapter 12 Boards, Committees and Commission, seconded by Vandervelde. **Motion** carried with a voice vote of 6-0-0.

7. New Business

a. Discuss and consider release of Phase C of Quarry Ridge Estates consisting of lots 56-64, 67-73 and 76-81.

Motion Vandervelde to approve the release of Phase C of Quarry Ridge Estates consisting of lots 56-64, 67-73 and 76-81, seconded by Ratcliff. **Motion** carried with a voice vote of 6-0-0.

b. Discuss and consider the Second Amendment to Agreement for Fifth Addition to Westlawn Estates.

Motion by Peterson to approve the second amendment to Agreement for Fifth Addition to Westlawn Estates, seconded by Vandervelde. **Motion** carried with a voice vote of 6-0-0.

8. Reports from Village Boards, Commissions & Committees

8.I. Deer-Grove EMS Commission

a. Discuss and consider resolution 2022-02-17 Ambulance Capital Purchase Fund Transfer.

Motion by Ratcliff to approve resolution 2022-02-17 Ambulance Capital Purchase Fund Transfer, seconded by Peterson. **Motion** carried with a voice vote of 6-0-0.

8.II. Law Enforcement Committee

a. Discuss annual report.

Chief Layber reviewed the annual reports for the Police Department.

Williams reported that they discussed the issues the Police Department is having with some apartment complexes and they have been working with the property management to sort through the issues. They had an update on the plate readers and the pilot program has been extended. They reviewed the SRO report along with the monthly reports.

8.III. Joint Fire Department Committee

a. Discuss and consider use of ARPA funds for radio replacement.

Motion by Ratcliff to approve the use of ARPA funds for the Village portion of the radio replacements if the grant is denied, seconded by Peterson. **Motion** carried with a voice vote of 6-0-0.

b. Discuss and consider Squad 1 replacement.

Motion by Allen to approve the order of Squad 1 replacement without a prepayment option, seconded Peterson. **Motion** carried with a voice vote of 6-0-0.

Peterson reported they discussed the Chief's report at the meeting. They will be discussing the recommendations from PAA at the next meeting. They also did a survey of the membership. They also discussed the use of ARPA funds for the radio replacements. The Fire Department will be having their Corn Beef and Cabbage fundraiser on Saturday, March 12th from 11:00am until sold out.

8.IV. Ad Hoc Housing Task Force

Vandervelde reported they had small group work session to work on a fact sheet. Erin has developed a timeline and the Housing Task Force will be doing two open houses in April to receive feedback.

8.V. Parks, Recreation & Forestry Committee

Murphy reported they discussed the skate and pump track at Bakken Park. They also discussed the Community Park redevelopment plans and some changes to Red Hawk Park phase 2. They will be working on updates to the Open Space and Parks plan.

9. Reports from Village Officers

a. Stafford Rosenbaum

i. Legal briefings/status updates- Attorney Manthe reported the election changes with the upcoming elections and that drop boxes are no longer allowed. He also updated on the redistricting maps that we may need to redraw the ward maps that were approved last year depending on how the courts rule.

10. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by Vandervelde to approve the vouchers as presented in the amount of \$193,387.61 seconded by Peterson. The check sequence goes from check #49873 to #49929. **Motion** carried with a voice vote of 6-0-0.

b. Correspondence – None

c. Upcoming Community Events- Corn Beef & Cabbage at the Fire Department on March 12th, Easter Egg hunt with the Optimist Club April 8th, Parkinson Run on April 9th, Preorder for the Rain Barrels.

d. Future agenda items- Plan Commission items, Election updates

11. Closed Session: This Closed Session Is to Establish Negotiating Position Regarding Deer-Grove EMS District and Joint Fire Agreements.

The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

Motion by Williams to enter into closed session at 7:53p.m. to Establish Negotiating Position Regarding Deer-Grove EMS District and Joint Fire Agreements. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, seconded by Allen. **Motion** carried with a roll call vote Allen AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Vandervelde AYE, Williams AYE.

12. Reconvene into Open Session and Possible Consideration of Closed Session Items

Motion by Ratcliff to reconvene into open session at 8:56 pm, seconded by Murphy. **Motion** carried with a roll call vote Allen AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Vandervelde AYE, Williams AYE.

13. Adjournment

Motion by Ratcliff to adjourn at 8:58 p.m., seconded by Peterson. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved: March 21, 2022

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.