

VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, February 20, 2023

MINUTES

1. Call to Order

Village President Williams called the Village Board of Trustees to order at 6:30 pm. This was a virtual meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were John Williams, David Peterson, Heidi Murphy, Chris Stoa, Sarah Valencia, and Vincent Wittig. Brittany Ballweg was absent and excused. Staff present were Village Administrator Matt Giese, Deputy Village Administrator JJ Larson, Village Clerk Lisa Kalata, Parks and Recreation Director Sean Brusegar, Public Works Director Brian Peterson, Finance Director Cameron Sawyer, Village Planner Erin Ruth, Chief of Police Mark Garry, EMS Chief Eric Lang, Village Engineer Josh Straka, and Village Attorney Rick Manthe.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak*- None

5. Discuss and Consider the Minutes of The Regular Village Board Meeting on February 6, 2023.

Motion by Murphy to approve the minutes from February 6, 2023, seconded by Peterson. **Motion** carried with a voice vote of 6-0-0.

6. New Business

a. Discuss and consider Development Agreement for One Community Bank.

Motion by Peterson to approve the Development Agreement for One Community Bank, seconded by Murphy.

Motion carried with a voice vote of 6-0-0.

b. Discuss and consider Development Agreement for Zilber Property Group.

This item was not ready at this time and will be on a future agenda.

c. Discuss and consider storm water management plan.

Motion by Peterson to approve the storm water management plan as presented, seconded by Stoa. **Motion** carried with a voice vote of 6-0-0.

7. Reports from Village Boards, Commissions & Committees

7.I. Plan Commission

a. Discuss and Consider an Application from DBW Holdings, LLC For a Zoning Map Amendment to Rezone Parcels #0811-321-9501-1, #0811-321-8311-1, And #0811-321-9376-1 (Located North of CTH TT And West of CTH N) From RH, Rural Holding To PI, Planned Industrial.

Motion by Valencia to approve DBW Holdings, LLC for a zoning map amendment to rezone parcels #0811-321-9501-1, #0811-321-8311-1 and #0811-321-9376-1 located North of CTH TT and West of CTH N from Rural Holding to Planned Industrial with staff conditions and Plan Commission conditions, seconded by Peterson.

Motion carried with a voice vote of 6-0-0.

b. Discuss and Consider an Application from The Village of Cottage Grove for Site Plan Approval for Proposed Improvements in a Portion of Bakken Park.

Motion by Valencia to approve the Village of Cottage Grove Site Plan for proposed improvements in a portion of Bakken Park, seconded by Peterson. **Motion** carried with a voice vote of 6-0-0.

7.II. Community Development Authority

Peterson reported they had an update from Distillery on the video scripts and potential community members to record the videos.

7.III. Library Board

Peterson reported they had a discussion with Madison Librarians. They approve the employment agreement with Tracy for programming and she gave a report. The bills were approved, and the Friends of the Library gave a report as well as the Library President.

7.IV. Parks, Recreation & Forestry Committee

Murphy reported they met with the Cottage Grove Fire Department to discuss the parking needs for the festival. Staff is working on an agreement with the Rugby Club on the parking issues in the park.

a. Discuss and consider a sound amplification permit for the 2023 Music in the Grove events.

Motion by Valencia to approve the sound simplification permit for the 2023 Music in the Grove events, seconded by Murphy. **Motion** carried with a voice vote of 6-0-0.

b. Discuss and consider allowing alcohol in Village Parks for the 2023 Music in the Grove events.

Motion by Valencia to approve the allowing of alcohol in Village Parks for the 2023 Music in the Grove events, seconded by Peterson. **Motion** carried with a voice vote of 6-0-0.

c. Discuss and consider a sound amplification permit for the 2023 Miracle League of Dane

Motion by Valencia to approve a sound amplification permit for the 2023 Miracle League of Dane County Baseball events.

7.V. Deer-Grove EMS Commission

Williams reported they discussed the financial reports. Chief Lang gave a staff report. They discussed and approved a revision to Chief Lang's contract. They approved a leave bank for others to use if need within the union contract.

8. Reports from Village Officers

- a. **Village Attorney**
 - i. **Legal briefings/status updates- no report**
- b. **Finance Director**
 - i. **Discuss and consider online payment provider.**

Motion by Peterson to the online payment provider, seconded by Wittig. **Motion** carried with a voice vote of 6-0-0.

9. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by Murphy to approve the vouchers as presented in the amount of \$143085.09, seconded by Peterson. **Motion** carried with a voice vote of 6-0-0.

b. Correspondence – Williams reported he was contacted about ejections, and it was turned over to the legal team and police department.

c. Upcoming Community Events- Rain Barrel sale is going on and can be picked up on Earth Day.

d. Future agenda items-

10. Closed Session: This Closed Session Is Regarding Potential Transfer of Village Property.

The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Williams to enter closed session at 7:24 p.m. Regarding Potential Transfer of Village Property.

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11. Reconvene into Open Session and Possible Consideration of Closed Session Items

Motion by Murphy to reconvene into open session at 7:59 p.m., seconded by Peterson. **Motion** carried with a roll call vote Wittig AYE, Murphy AYE, Peterson AYE, Stoa, AYE, Valencia AYE, Williams AYE.

12. Adjournment

Motion by Valencia to adjourn at 8:02 p.m., seconded by Murphy. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved: March 6, 2023

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.