

**VILLAGE OF COTTAGE GROVE
SPECIAL MEETING OF VILLAGE BOARD OF TRUSTEES
AND TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS
Monday, January 31, 2022**

MINUTES

1. Call to order

a. Cottage Grove Town Board of Supervisors- Hampton called the Town of Cottage Grove Board of Supervisors to order at 6:30 p.m. this was a virtual meeting.

b. Cottage Grove Village Board of Trustees

Village President John Williams called the Village Board of Trustees to order at 6:30 pm. this was a virtual meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: John Williams, Troy Allen, Heidi Murphy, David Peterson, Melissa Ratcliff, Sarah Valencia, and Paul Vandervelde. Staff present were Village Administrator Matt Giese, Deputy Administrator/Public Works Director JJ Larson, Finance Director Alicia Richmond, Village Clerk Lisa Kalata, Parks Director Sean Brusegar, EMS Chief Eric Lang, Fire Chief Nick Archibald and Village Attorney Larry Konopacki.

It was determined that there was a quorum of the Town of Cottage Grove Board of Supervisors and the agenda was properly posted. Town Board members present were: Kris Hampton, Mike Fonger, Mike Duplayee, Steve Anders and Kristi Williams.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak* – None

5. Presentations to The Board

a. Presentation by Public Administration Associates regarding the Cottage Grove Fire Department study.

Public Administration Associates were present to give a brief overview of the Cottage Grove Fire Department study.

6. Adjournment

Motion by Andres to adjourn at 8:15 pm the Town of Cottage Grove Board of Supervisors meeting, seconded by Duplayee. Motion carried with a voice vote of 5-0-0.

Motion by Allen to adjourn at 8:15 pm the Village Board of Supervisors meeting, seconded by Vandervelde.

Motion carried with a voice vote of 7-0-0.

**Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved: February 7, 2022**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.