

VILLAGE OF COTTAGE GROVE
PLAN COMMISSION
Wednesday, January 13, 2021

MINUTES

1. Call to order

The Plan Commission meeting for January 13, 2021 was called to order by Village President John Williams at 6:30 p.m. this was a zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was noted that a quorum was present and that the agenda was properly posted. Roll Call was taken. Commission members present were: John Williams, Alex Jushchyshyn, Melissa Ratcliff, Kim Sale, Fred Schulze, Kyle Broom and Don Brinkmeier. Staff members present were Village Planner Erin Ruth, Village Administrator Matt Giese, Village Clerk Lisa Kalata, Village Engineer Kevin Lord, and Village Attorney Rick Manthe.

3. Pledge of Allegiance

4. PUBLIC APPEARANCES – Public’s opportunity to speak about any subject that is not a specific agenda item.

Alex Jushchyshyn had questions about the closed session and would like more context on the agenda for the public and questioned how the closed session works with zoom and the process for commissioners.

5. Discuss and Consider the Minutes from The Plan Commission Meeting of December 9, 2020.

Jushchyshyn indicated there was a typo with the members present on the December 9, 2020 minutes. **Motion** by Jushchyshyn to approve the minutes with edits, seconded by Ratcliff. **Motion** carried with a voice vote of 6-0-1 with Brinkmeier abstaining.

6. Discuss and Consider A Proposed Precise Implementation Plan from Kevin Metcalfe For Highland Village, A 38-Unit Multi-Family Residential Development Located on Lots 1-4 Of CSM #12454 Bounded by Cork Crossing, CTH BB, And Sandpiper Trail.

Kevin Metcalfe gave a brief overview of the project. **Motion** by Brinkmeier to approve the Precise Implementation Plan from Kevin Metcalfe for Highland Village, a 38-unit Multi-Family Residential Development located on the lots 1-4 of CSM #12454 bounded by Cork Crossing, CTH BB and Sandpiper Trail with conditions in staff reports, seconded by Schulze. **Motion** carried with a voice vote of 6-1-0 with Sale voting No.

7. Discuss and Consider A Proposed Final Plat from Kevin Metcalfe For Highland Village, A 38-Unit Multi-Family Residential Development Located on Lots 1-4 Of CSM #12454 Bounded by Cork Crossing, CTH BB, And Sandpiper Trail.

Motion by Brinkmeier to approve the Final Plat for Kevin Metcalfe for a 38-unit multi-family residential development located on lots 1-4 of CSM #12454 bounded by Cork Crossing, CTH BB, and Sandpiper Trail with conditions in the staff reports, seconded by Broom. **Motion** carried with a voice vote of 6-1-0 with Sale voting No.

8. Discuss and Consider A Request from Wohler’s Heating And A/C for Approval of a Site Plan Amendment for A 3,300 Square Foot Building Addition At 351 Progress Drive.

Scott Foley was present to explain the project for Wohler’s Heating. **Motion** by Schulze to approve the Site Plan Amendment for Wohler’s Heating and A/C for a 3,300 square foot building addition at 351 Progress Drive with conditions in staff report, seconded by Broom. **Motion** carried with a voice vote of 7-0-0.

9. Closed Session: This Closed Session Is to Discuss Boundary Agreement Negotiating Position for Potential Agreements Involving the Town of Cottage Grove and The City of Madison.

The Plan Commission will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Williams to enter into closed session at 7:09 p.m., this Closed Session Is to Discuss Boundary Agreement Negotiating Position for Potential Agreements Involving the Town of Cottage Grove and The City of Madison. The Plan Commission will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, seconded by Ratcliff. **Motion** carried with a roll call vote of Brinkmeier Aye, Broom Aye, Jushchyshyn Aye, Ratcliff Aye, Sale Aye, Schulze Aye, Williams Aye.

- 10. Reconvene into Open Session and Possible Consideration of Closed Session Items.**
Motion by Schulze to reconvene into open session at 8:03 p.m., seconded by Ratcliff. **Motion** carried with a roll call vote of Brinkmeier Aye, Broom Aye, Jushchyshyn Aye, Ratcliff Aye, Sale Aye, Schulze Aye, Williams Aye.
No action was taken in closed session
- 11. Future Agenda Items**
Ordinance review
- 12. Adjournment**
Motion by Schulze to adjourn at 8:06 p.m., seconded by Ratcliff. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved: February 10, 2021

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.