

VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Tuesday, January 3, 2023

MINUTES

1. Call to order

Village President Williams called the Village Board of Trustees to order at 6:30 pm. this was a hybrid meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were John Williams, David Peterson, Heidi Murphy, Chris Stoa, Sarah Valencia, Vincent Wittig. Brittany Ballweg was absent and excused. Staff present were Village Administrator Matt Giese, Village Clerk Lisa Kalata, Parks and Recreation Director Sean Brusegar, Deputy Public Works Director Brian Peterson, Communications Manager Gabe Altenbernd, Finance Director Cameron Sawyer, Chief of Police Mark Garry, and Village Attorney Rick Manthe.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak*- None

5. Discuss and Consider the Minutes of The Regular Village Board Meeting on December 19, 2022.

Motion by Peterson to approve the minutes from December 19, 2022, seconded by Valencia. **Motion** carried with a voice vote of 6-0-0.

6. Reports from Village Boards, Commissions & Committees

6.I. Tourism Commission

Williams reported they appointed Ballweg as the Chair of the committee and discussed the contract with the Cottage Grove Chamber of Commerce, which the commission approved.

6.II. Library Board

Peterson reported they discussed a report by Braun on the library visits. Peterson gave a brief overview of the meeting with FGM. Phillippi gave a report on the post survey results from the programming from last year. They discussed the 2023 grant opportunities. The Friends of the Library gave their report. They approved the Parks & Recreation Director to hire a program contractor.

6.III. Joint Fire Department Committee

Peterson reported the Chief gave his report. They discussed the liability insurance and who holds what coverage. The Fire Department Inc. is looking to purchase a command vehicle from McFarland with the Pleasant Spring contract Funds. They approved the basement flooring replacement. They did not get the grant for the radios. The Village Attorney is waiting to hear back from the Town Attorney on the joint agreement.

7. Reports from Village Officers

a. Village Board President

i. Nomination of Meaghan Swanson to the Library Board.

ii. Nomination of Vincent Wittig to the Emergency Preparedness Committee, Joint Fire Department Committee and Natvig Landfill Monitoring Review Committee.

Motion by Peterson to approve Meaghan Swanson to the Library Board, Vincent Wittig to the Emergency Preparedness Committee, Joint Fire Department Committee and Natvig Landfill Monitoring Review Committee, seconded by Stoa. **Motion** carried with a voice vote of 6-0-0.

b. Village Attorney

i. Legal briefings/status updates-Manthe reported that as of January 1st he became a partner of Stafford Rosenbaum.

c. Finance Director

i. Discuss and consider server recommendation from staff

Motion by Valencia to approve the purchase of the traditional server option as described in quote 20221221-164455051 provided by Johnson Block, seconded by Peterson. **Motion** carried with a voice vote of 6-0-0.

8. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by Murphy to approve the vouchers as presented in the amount of \$355,103.17, seconded by Peterson. The check sequence goes from check #51038 to check #51086. **Motion** carried with a voice vote of 6-0-0.

b. Correspondence – None

c. Upcoming Community Events- Lions Pancake Breakfast on January 28th at Flynn Hall from 8 am to 11 am.

d. Future agenda items- Research on Department of Administration program for volunteer firefighters and award program.

9. Adjournment

Motion by Peterson to adjourn at 7:11 p.m., seconded by Valencia. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved: January 17, 2023

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.