

VILLAGE OF COTTAGE GROVE LAW ENFORCEMENT COMMITTEE  
Municipal Building Suite 1, 210 Progress Drive, Cottage Grove, WI 53527  
22 March 2022

Draft - Meeting Minutes

1. Call to Order

The 22 March 2022 regular meeting of the Village of Cottage Grove Law Enforcement was called to order at 5:32 p.m. by Village President John Williams. Due to the COVID-19 pandemic, the meeting was held virtually via Zoom.

2. Determination of quorum and that the agenda was properly posted

It was determined that there was a quorum of members present and the agenda properly posted. Committee members present were Police Chief Dan Layber and Lieutenant Matt Wagner, Members Jon Russell and Kishia Peters, Trustees Troy Allen and Sarah Valencia, and Village President John Williams.

3. Public Appearances - No public appearances.

4. Discuss and consider the minutes from the February 22, 2022, Law Enforcement Committee Meeting

Motion by Allen to approve of the minute from the February 22, 2022, meeting as presented seconded by Russell. Motion carried with a voice vote of 5-0-0.

5. New Business:

a. Discuss and consider goals and objectives for the police department in 2022. Chief Layber outlined the five goals for the department for the year.

1. Maintain Accreditation
2. Identify Technology, Equipment and Facility Needs – Chief noted that facility space is okay for now but say in 4 years will need space to support expected staff growth. Also, he touched on the need to address newer dash cams in most of the vehicles.
3. Enhance and Increase Participation in the Physical Fitness / Wellness Program and Develop a Peer Support Program for the Police Department – Chief noted there is a need for a Peer Support Program with the challenges of policing and upward trend of suicides.
4. Officer Intervention Training for the Police Department – This would likely be based on the Georgetown program which is being implemented across the US in departments.
5. Develop a Chaplain Program for the Police Department – Chief shared that we have local volunteer who recently was certified a Chaplain and will be joining the department soon.

Motion by Allen to approve the 2022 Police Department goals and objectives as presented and seconded by Valencia. Motion carried with a voice vote of 5-0-0.

6. Chief's Reports

a. Police Department Activity Report: Chief shared that the fixed License Plate Readers recently arrest of a wanted suspect in the last few days. Over the weekend, one of the Plate Readers were damaged by a drunk driving hitting the pole it was mounted on. He noted that the department just received \$16K in Federal monies through the State and will be evaluating where to invest these dollars (e.g., technology upgrades like dash cams). Chief updated the status of the new Officers: two experienced Officers will be wrapping up their field training in the next month or so and the Officers at the Academy just finished firearms training. The Cottage Grove Community Foundation recently donated \$900 for addition Narcan doses which continue to be used on a regular basis.

b. Detective Report: nothing noted.

c. SRO Report: nothing noted.

7. Future Agenda Items and next meeting date

The usual agenda items. The committee discussed and agreed to meeting in person for our April LEC.

Next meeting scheduled for April 26<sup>th</sup> at 5:30 p.m.

8. Adjournment

Motion to adjure 5:54 p.m. by Allen and second by Peters and carried voice vote 5-0-0.

MINUTES - Submitted by  
John Williams

Village of Cottage Grove Law Enforcement Committee meeting held on 22Mar2022

*These minutes represent the general subject matter discussed in this meeting, but do not reflect a verbatim documentation of the subjects and conversations that took place.*

