

Village of Cottage Grove

FINANCE & PERSONNEL COMMITTEE

Thursday, February 11, 2021

5:30 P.M.

MINUTES

1. Call to Order

Village President John Williams called the meeting to order at 5:30 p.m. This was a zoom meeting.

2. Determination of Quorum and That the Agenda Was Properly Posted

It was determined that there was a quorum of members present and that the agenda was properly posted.

Committee members present were: John Williams, Troy Allen, Heidi Murphy and James Elmore. Staff present were: Administrator Matt Giese, Treasurer Deb Winter, Parks, Recreation & Forestry Director Sean Brusegar.

3. PUBLIC APPEARANCES-*Public's Opportunity to Speak About Any Subject That Is Not A Specific Agenda Item*

None

4. Discuss and Consider the Minutes of The Finance & Personnel Committee Meeting from October 13, 2020.

Motion by Allen to approve the minutes of the October 13, 2020 Finance & Personnel Committee Meeting, seconded by Murphy. **Motion** carried with a voice vote of 4-0-0.

5. Discuss and Consider Job Title and Job Description Change for Operations Foreman Position.

Brusegar discussed the job description change for the Operations Foreman position. Brusegar explained that the originally approved position was more of a blend between Public Work and Parks & Recreation, however the changed position is purely Parks & Recreation with the exception of this person helping during snow events.

Motion by Allen to approve the Job Title and Job Description Change for Operations Foreman Position, seconded by Murphy. **Motion** carried with a voice vote of 4-0-0.

6. Adjournment

Motion by Allen to adjourn at 5:48 p.m., seconded by Murphy. **Motion** carried with a voice vote of 4-0-0.

**Deb Winter, Treasurer
Village of Cottage Grove
Approved:**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.