

Village of Cottage Grove

PARKS, RECREATION and FORESTRY COMMITTEE

Meeting Minutes for Thursday, May 27, 2021

- 1. Call to order virtual Zoom meeting.** The meeting was called to order by Heidi Murphy at 5:00 pm.
- 2. Roll call and confirm that the meeting was properly posted.**

It was determined that a quorum was present, and that the agenda had been properly posted. Committee members present for the meeting were Heidi Murphy (chair), Penny Aguilera, Amy Brice, Jay Kiefer and Kevin Laufenberg. Staff present were Parks, Recreation and Forestry Director Sean Brusegar and Utility Clerk Kristen Krause. Also present was Jill Schmitz of The Ride.
- 3. Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**

None.
- 4. Discuss and consider allowing The Ride to use Community Park as a rest stop on Sunday, September 26.**

Jill Schmitz of The Ride presented the plan for the annual event and explained that it would be a full event this year. Organizers are hoping for 1,500-1,700 participants this year. She expects the riders to be coming through the Village and using the rest stop at Community Park from 10:30 am to 5:30 pm. At any given time throughout the day, it is anticipated that 10-30 people will be utilizing the rest stop. There will be three portable restrooms and three tents at the Community Park rest stop and there will be signage on both CTH N and also on CTH BB where bikers will be crossing. **Motion** by Kiefer, seconded by Aguilera, to allow The Ride to use Community Park as a rest stop on Sunday, September 26, 2021. Motion carried with a unanimous voice vote of 5-0-0.
- 5. Update on Continental Properties plans.**

Murphy reported that the Village Board recently approved the plans. Continental Properties will continue to work with Brusegar on the dog park. Brusegar noted that the only changes to the plans were the addition of a black top path from the parking lot to the park entrance, and the addition of maintenance gates for trucks/mowers. The opening of the dog park is still slated for 2023.
- 6. Westlawn 1-acre Red Hawk Park playground update.**

Brusegar reported that the playground equipment has been ordered and installation is expected near the end of July.
- 7. Update on the grand opening for the Bakken Park Shelter and splash pad.**

Plans for the grand opening are proceeding as planned according to Brusegar. The EMS and DJ are secured for the event. MSA and CRS will both have drones at the event for aerial

coverage and photos. MSA is also providing material to local media. The activation of the splash pad will occur around 10:30 am. Bill Schultz of the Miracle League will be on hand to provide tours of the new field and rugby will have a game scheduled that morning as well.

8. Covid-19 Parks and Recreation update.

In Recreation, 7th/8th grade baseball began this week, with all other baseball beginning next week. We are still looking for umpires. Offers were made to playground staff. Since staff numbers for the camp are low, we will continue to watch staff to participant ratios. Recreation Supervisor Trista Taylor will be on hand at the camp for the first few days to offer support. Most programs are also full this summer. Prepping for the Fall/Winter guide begins next week. We are currently having difficulty reaching the MGSD to reserve spaces for the fall and winter programs.

In Parks, we are continuing to get ready for the Bakken Park shelter and splash pad grand opening. The splash pad passed the Dane County inspection today. Daily testing of the water at the splash pad has been occurring, and chlorine and pH levels are recorded. Harmony Construction is finishing up the punch list items at Bakken Park. The Little Free Libraries at Huston, Northlawn and the Bank of Sun Prairie will be replaced soon by the Optimist Club of Cottage Grove.

In Forestry, the Village Forester began spring tree planting. 24 trees will be planted this spring. The forester also replaced 26 trees in the Commerce Park (12 Lilac Ivory Silk and 14 Maple Autumn Fantasy). The tree inventory is also now on the Village GIS. Brusegar would also like to discuss some forestry ordinance changes in the near future.

As the Miracle Field nears completion, the scoreboard awaiting installation, players received their jerseys and hats this past Sunday at Oakstone Recreation. The grand opening for the field is scheduled for June 9. The rugby club will be providing food from 5:30-8:00 pm. They are expecting approximately 400 people. Regular league nights will be Tuesdays and Wednesdays (5:30 and 7:00 pm) beginning on June 15.

9. Approve the minutes of the April 15, 2021 meeting.

Motion by Laufenberg, seconded by Aguilera, to approve the minutes of the April 15, 2021 meeting as presented. Motion carried with a unanimous voice vote of 5-0-0.

10. Approve the minutes of the April 29, 2021 meeting.

Motion by Murphy, seconded by Kiefer, to approve the minutes of the April 29, 2021 meeting as presented. Motion carried with a unanimous voice vote of 5-0-0.

11. Future Agenda Items

- Update on Red Hawk Park playground equipment selections.
- Update on Continental Properties plans.
- Discuss updating forestry ordinances.

- The next regular PRFC meeting is scheduled for **Thursday, June 24, 2021 at 5:00 pm and will be a virtual Zoom meeting**. Meetings will be the 4th Thursday of each month going forward.

12. Adjournment.

Motion by Aguilera, seconded by Brice, to adjourn the meeting at 5:38 pm. Motion carried with a voice vote of 5-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk.

Approved on: ____

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.

DRAFT