

VILLAGE OF COTTAGE GROVE

ORDINANCE REVIEW COMMITTEE

Wednesday, May 26, 2021

Draft Minutes

Time: 5:45 p.m.

1. Call to Order.

- a. Heidi Murphy called the meeting to order 5:45PM

2. Determination of quorum and that the agenda was properly posted.

Attendance: Alex Jushchyshyn, Heidi Murphy, Jess Robinson, Paul Van der Velde, Cara Musick (joined at 5:50pm)

3. Public Appearances – Public’s opportunity to speak about any subject that is not a specific agenda item

None.

4. Approve the minutes of the March 31, 2021 meeting

Motion to approve as presented Jess Robinson, 2nd Heidi Murphy Vote: 4 -0-0

5. Discuss any Ordinance edits and changes recommended for the purpose of compiling a prioritized list of recommended Ordinance changes to submit to the Village Board

None

6. Discuss any Ordinance Request Forms received

None

7. Discuss and consider recommendation for Chapter 130 Building Construction and Fire Prevention

Jess Robinson reviewed the Memo and a draft revision.

Jess Robinson reviewed the process around appeals in the ordinance draft.

Discussion around E.1.c.

Do we need to define hazardous materials or drop this section as it could be covered in other sections?

Motion to table and allow staff to review E.1.c and create language removing hazardous materials: Alex Jushchyshyn. 2nd Paul Van der Velde. Vote: 5 - 0 - 0

8. Discuss and consider recommendation for Chapter 173 Firearms and Weapons

Motion to approve recommendation and proceed ordinance revisions to Village Board:
Paul Van der Velde, 2nd Cara Musick, Vote 5-0-0

9. Discuss Chapter 325-88: Fences

Heidi Murphy reviewed the attached memo.
The committee discussed the intent of the fence permit. We discussed how other ordinances require permits and the review process.
Heidi to check with staff for clarification on additional issues.
Committee to review ordinance and discuss at next meeting.

10. Discuss Chapter 270-2: Streets and Sidewalks: Construction and Repair

Heidi Murphy reviewed the attached memo.
The committee discussed the time it takes to process the distribution of the split costs.
Public Works Committee is asking this committee to work on this.
Jess Robinson asks if this ordinance is a priority from the Village Board and did they direct us to work on it.

11. Status update on in-progress ordinance changes

Heidi Murphy reviewed

- RBO and ROW – Public Works and Utility
- Mobile Food Vendor – Legal
- Pool fences – Changes were not approved - Plan and Village Board

12. Future agenda items

Open items from above.

13. Set next meeting date

June 16th, 2021: 5:45 PM

14. Adjournment

Motion to Adjourn. Paul, 2nd Jess, 5-0-0