

# VILLAGE OF COTTAGE GROVE

## ORDINANCE REVIEW COMMITTEE

Wednesday, March 31, 2021

Time: 5:45 p.m.

### Draft Minutes

1. Call to Order.

- a. Heidi Murphy called the meeting to order 5:53PM

2. Determination of quorum and that the agenda was properly posted.

Attendance: Alex Jushchyshyn, Heidi Murphy, Jess Robinson, Cara Music

Absent: Paul Van der velde

3. **Public Appearances** – Public’s opportunity to speak about any subject that is not a specific agenda item

- a. None

4. Approve the minutes of the February 24, 2021 meeting

- a. Motion to approve as presented Alex, 2nd Heidi Vote: 4 -0-0

5. Discuss any Ordinance edits and changes recommended for the purpose of compiling a prioritized list of recommended Ordinance changes to submit to the Village Board

- a. None

6. Discuss any Ordinance Request Forms received

- a. None

7. Discuss and consider Chapter 325-93: Swimming Pools

Heidi Murphy reviewed the staff Memo and a draft fence revision.

Question from Alex, does this change create any risk for the Village?

Alex Jushchyshyn Motion to continue this process and move the ordinance edits to Plan

Commission and public hearing. 2nd Jess. Vote: 4 - 0 - 0

8. Discuss and consider update to Chapter 94-3: Special Meetings of the Village Board

Heidi Murphy reviewed the staff Memo.

Alex motion to move this ordinance to Village board with the recommend edits from Heidi to create this Gender neutral: 2nd Heidi Murphy. 4-0-0

9. Discuss Chapter 173-1: Use of Firearms and Weapons

Alex Jushchyshyn reviewed the latest edits.  
Jess provided comments. Heidi Murphy will see if the latest edit needs to be reviewed the law enforcement committee

10. Discuss Responsible Bidder Ordinance and Right-of-way work

Heidi reviewed the staff Memo and agenda attached documents.  
Committee discussed value of the trigger to require Responsible Bidder forms documented. The committee feels the number is high. Jess Robinson recommends checking with village staff for average cost of projects. that could be a better starting point for the limit of when this ordinance would apply.  
Heidi too have Responsible Bidder Ordinance added to Public works and Utility comities agendas for discussion for project value limit.  
Heidi Murphy to review with staff if ROW needs review by other committees

11. Status update on in-progress ordinance changes

- a. none

12. Future agenda items

- a. Emergence service repository
- b. Responsible Bidder Ordinance and ROW
- c. mobile food vendor.

13. Set next meeting date

- a. April 28, 2021, 5:45pm

14. Adjournment

- a. Motion: Alex Jushchyshyn 2nd Cara Jushchyshyn

Vote: 4 -0-0