

**VILLAGE OF COTTAGE GROVE
SPECIAL MEETING OF THE PUBLIC WORKS & PROPERTIES COMMITTEE
MEETING MINUTES OF APRIL 27, 2021**

1. **Call to Order.** This virtual meeting was called to order at 6:02 p.m. by John Williams.

2. **Determine that a quorum is present and that the agenda was properly posted.**

It was determined that a quorum was present and that the agenda had been properly posted. Committee members present were John Williams (Committee Chair), Andy Eberhardt, and Larry Kieck. Mike Hackel was absent and excused. Staff present were Public Works Director JJ Larson, Village Engineer Kevin Lord and Utility Clerk Kristen Krause.

3. **Public Appearances – Public’s opportunity to speak to Committee Members about any item that is not a specific agenda item.**

None.

4. **New Business**

a. **Discuss and consider award recommendation for the CTH BB/Buss Road project.**

Lord presented the only bid that was officially submitted and went over the three phases of the project. The bid was submitted by R.G. Huston. Phase A includes the turns lanes and signal work, Phase B includes the temporary improvements along Buss Road and Phase C includes the Dane County portion of CTH BB roadwork that the Village will combine with the overall project. **Motion** by Kieck, seconded by Eberhardt, to recommend awarding the CTH BB/Buss Road project to R.G. Huston. Motion carried with a unanimous voice vote of 3-0-0.

5. **Adjournment**

Motion by Kieck, seconded by Eberhardt, to adjourn at 6:13 pm. Motion carried with a unanimous voice vote of 3-0-0.

Respectfully submitted Kristen Krause, Utility Clerk.

Approved on:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.