



# **Parks, Recreation & Forestry STAFF REPORT**

**MEMO DATE:** April 30, 2021

**MTG. DATE:** May 3, 2021

**TO:** Village of Cottage Grove Board of Trustees

**CC:** Matt Giese

**FROM:** Sean Brusegar, CPRP Director of Parks, Recreation & Forestry

**RE:** Red Hawk Park Playground Bid Award

**OVERVIEW:** Request for proposals for the Red Hawk playground structure was posted in the Wisconsin State Journal. 2 proposals were received. Both proposals were evaluated by neighbors of Red Hawk Park. Although both proposals were good, the group selected the playground that will be supplied by BCI Burke and installed by Lee Recreation. BCI Burke is a Wisconsin based company and Lee Recreation is a Cambridge based installer. Most of the playgrounds in the Village are BCI Burke. Their product is outstanding, and their customer service is exceptional. The overall cost of the product is \$74,770. \$50,000 for the playground and \$24,770 for concrete sidewalk and site grading. This is phase 1 of 2 Red Hawk Park improvements.

Per the 2021 Financial Management Plan, the Park Development Fund will be used to purchase the playground. \$75,000 was approved for the project.

## **STAFF RECOMMENDATION:**

Staff recommends selecting BCI Burke as the playground supplier and Lee Recreation as the playground installer.

On April 29, 2021, the Parks, Recreation & Forestry Committee voted 4-0-0 to Approve purchase of the playground from BCI Burke and Lee Recreation to install the playground equipment at Red Hawk Park as presented.