

AD HOC DIVERSITY, EQUITY, AND INCLUSION COMMITTEE

Wednesday, March 31, 2021

Via Zoom

5:30 p.m.

AGENDA

- 1) **Call to Order:** 5:35 p.m. Meeting called to order.
- 2) **Quorum and Roll Call:** Members present: Sarah Valencia, Melissa Ratcliff, Michael Hughes, Rosemarie Hughes, Andrew Litt, and Trista Taylor. Lieutenant Matt Wagner joined at 5:45 p.m. Justin Neal and Danyelle Wright were absent and excused. Also present was Matt Giese, Village Administrator.
- 3) **Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item. **None.**
- 4) **Committee Member and Staff Introductions.** Valencia is the Village Board representative. Ratcliff Plan Commission representative. Litt is the Chamber of Commerce representative. Michael and Rosemarie Hughes are the community members. Trista Taylor is the Village staff member with voting capacity and is the Recreation Supervisor for the Village Parks & Recreation Department. Lt. Matt Wagner is the Village Police representative. Danyelle Wright is the School District representative. Justin Neal is the MG Parent Equity Council representative. 9 voting members. Village staff will rotate coming to meetings.
- 5) **Discuss and Consider Electing a Chairperson:** Sarah Valencia nominated for Chairperson by Ratcliff, second by Litt. Nomination passed 6-0-0.
- 6) **Discuss And Consider Electing a Secretary:** Melissa Ratcliff nominated for Secretary by Valencia, second by M. Hughes. Nomination passed 7-0-0.
- 7) **Review of Mission And Objectives of DEI Committee:** Discussed the Mission and Objectives of the committee as approved by the Village Board.
- 8) **Discuss and Consider Future Meeting Date:** Wednesday, April 28, 2021, at 5:30 p.m. Motion by Valencia and second by Ratcliff for DEI committee to meet on the 4th Wednesday of the month. Motion passed 7-0-0.
- 9) **Future Agenda items:** Discussed possible topics including demographics of Village of Cottage Grove; other DEI committees and work in our community and County; possible speakers; joint committee with housing committee; hiring practices and review of diversity in our hiring practices; defining terms; review policies and gender neutrality; training; common articles and placing on website.

10) Adjournment. Motion by Lt. Wagner to adjourn. Second by Litt. Meeting adjourned at 6:33 p.m.

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.