

**AD HOC  
ARCHITECTURAL  
REVIEW COMMITTEE**

**December 17, 2020  
MINUTES**

- 1.) **Call to order.** President John Williams called the meeting to order at 8:02 a.m. This was a zoom meeting.
- 2.) **Roll call.** Present were: John Williams, Jim Knudtson, Paul VanderVelde, Mike Hackel and Mike Elder. Also, in attendance were: Director of Planning and Development Erin Ruth, Lisa Kalata Village Clerk and Village Engineer Kevin Lord.
- 3.) **Discuss and consider minutes from the October 5, 2020 ARC meeting.**  
**Motion** by Hackel to approve the October 5, 2020 ARC minutes, seconded by Knudtson.  
**Motion** carried with a voice vote of 5-0-0.
- 4.) **Discuss and Consider Request from Dolphin Swim Academy to Waive Requirement from Article IV, I, D, 5 of the Commerce Park Covenant Which Requires an Infiltration Basin with a Minimum Size of Ten Percent of the Total Building Roof Area.**  
Ruth explained the staff report and that the soils on the site are not suitable for an infiltration basin. The developer will be utilizing other methods to keep the runoff water away from the building.  
**Motion** by Hackel to approve the waiver of the required infiltration basin with a minimum size of ten percent of the total building roof area for Dolphin Swim Academy, seconded by Elder. **Motion** carried with a voice vote of 5-0-0.
- 5.) **Adjournment.**  
**Motion** by Knudtson to adjourn at 8:06 a.m., seconded by Elder. **Motion** carried with a voice vote of 5-0-0.

Erin Ruth, Director of Planning and Development  
Village of Cottage Grove  
Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.