

**VILLAGE OF COTTAGE GROVE  
AD HOC HOUSING TASK FORCE  
Tuesday, February 23, 2021**

**MINUTES**

**1. Call to order**

The February 23, 2021 regular meeting of the Ad Hoc Housing Task Force was called to order at 5:30 p.m. by Vander Velde, this was a Zoom meeting.

**2. Determination of quorum and that the agenda was properly posted.**

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were Paul Vander Velde, Mick Conrad, Loreen Gage, Jeff Lennberg, Dan Olson, Kim Sale, and Shannan Shade. Absent and excused were Julie Flint, Cory Frank, John Hogan, Andrew Homburg, Andrew McKinney, Tim Olson, and Megan Schuetz. Also in attendance were staff members Planning Director Erin Ruth, Village Administrator Matt Giese. Dane County Planner Olivia Parry was also in attendance.

**3. PUBLIC APPEARANCES – *Public’s opportunity to speak about any subject that is not a specific agenda item.***

None.

**4. Discuss and Consider Minutes from January 26, 2021 Meeting.**

**Motion** by Lennberg to approve minutes as written, seconded by Sale. **Motion** carried with a voice vote of 7-0-0.

**5. Presentation by Kurt Paulsen, Professor at UW-Madison Dept. of Planning and Landscape Architecture, on the 2019 Dane County Housing Needs Assessment.**

Professor Paulsen delivered his presentation, a copy of which will be provided to staff. Conrad noted that high local taxes in Dane County make home ownership less affordable. Gage stated she is particularly interested in affordable home ownership but noted that credit issues are often a barrier. Paulsen mentioned some home-owner assistance programs in Dane County. Paulsen also noted there is a large gap in home-ownership rates for people of color and minority homeowners sometimes compensate by purchasing homes further away like Rock County. Conrad asked how Middleton uses TIF for housing. Paulsen said it’s most often used for gaps in financing, and for a down payment assistance program.

**6. Presentation by Angela Jones, Community Impact Director at United Way of Dane County on barriers to home ownership.**

Jones had a conflict and was unable to attend. Ruth will attempt to reschedule her at a future meeting.

**7. Review and Discuss Local Housing Data.**

Ruth presented the data in the staff report which included data about economic aspects of local housing.

**8. Discuss and Consider Work Plan.**

Ruth explained how the plan was changed to address comments and suggestions from the previous meeting.

**Motion** by Olson to approve the work plan, seconded by Sale. **Motion** carried with a voice vote of 7-0-0.

**9. Future Agenda Items.**

Nothing was noted beyond what is on the work plan.

**10. Adjournment.**

**Motion** by Sale to adjourn, seconded by Conrad. **Motion** carried with a voice vote of 7-0-0.

**Erin Ruth, Director of Planning and Development  
Village of Cottage Grove  
Approved:**

**These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.**