



# MEMO

**MEMO DATE:** January 21, 2021  
**TO:** Ordinance Review Committee  
**FROM:** Heidi Murphy  
**RE:** Update on Ordinance 239 - Peddlers, Canvassers, Transient Merchants

**The following update to Ordinance Chapter 239 is recommended per the Ordinance Review Committee discussions and staff recommendations.**

- Update the ordinance to allow for a Mobile Food Vendor Host Permit similar to the Noise Amplification Permit and create permit application form
  - o Hosts shall locate the food vendor on their property or closed off area if part of an approved and permitted block party
  - o Hosts shall verify the mobile food vendor is current with all county and state food safety and licensing requirements
  - o Hosts shall keep record of contact information all mobile vendors hosted
  - o Mobile Food Vendor Host Permits are approved by the Village Board
  
- Other Chapter 239 updates:
  - o Define grounds for denial of license to mirror those that for revoking a license
  - o Other ordinance updates to Chapter 239 as recommended by staff