

ORDINANCE REVIEW COMMITTEE

Wednesday, December 16, 2020

5:30 p.m.

Draft Minutes

1. Call to Order.
 - a. Heidi called the meeting to order 5:33PM
2. Determination of quorum and that the agenda was properly posted.

Attendance: Alex Jushchyshyn, Heidi Murphy, Jess Robinson, Cara Musick
Absent: Paul Van der velde
3. Public Appearances – Public’s opportunity to speak about any subject that is not a specific agenda item.
 - a. None
4. Approve the minutes of the October 28, 2020 meeting
 - a. Motion to approve as presented Jess Robinson , 2nd Alex Jushchyshyn
Vote: 4 -0-0
5. Discuss any Ordinance edits and changes recommended for the purpose of compiling a prioritized list of recommended Ordinance changes to submit to the Village Board.
 - a. Jess reviewed conversation with Village Lawyer.
 - b. Reviewed process for submitting ordnance for review. The more work we do up front, the faster he could turn it around. this reduces costs to the village.
 - c. Possibly ready for review at next meeting for emergency repository ordinance edits.
6. Discuss any Ordinance Request Forms received.

Committee reviewed the notes and submitted documents. There was no determination there needs to be action on this ordnance, but would look for direction from the Board.

7. Discuss Ordinance Chapter 239 Peddlers, Canvassers And Transient Merchants
 - a. Jess recommends differentiating a food truck style vendor on the street, as opposed to a vendor invited to the property as a caterer. How is the caterer covered under the permit of

the property? Who owns liability of the caterer? Can we get help from legal, for language in resolving this? Does the permit application need updating with an ordinance update? Can we get a multi-language permit application?

- b. Specific Notes for Legal Review: Define type of service for food truck vendors, create an exemption for a catered type of event (a specific contract or agreement between vendor/host, example permit required if invite food trucks in general to park near you or in your parking lot on weekends versus exempt if host has an agreement with a specific food truck vendor to sell to patrons at a specific event for their customers, host shall verify vendor has appropriate County permits and other recommended requirements to ensure safety of their patrons), cross-check limits on conditional use permits/zoning restrictions on host property, define grounds for denial of license consistent with revocation of license, match the permit/ordinance/application, translate the form.

Jess made a motion for Heidi to take notes to legal for review and creation of language to support the direction of the committee, Cara 2nd. Revisions to be retired to committee.

Vote: 4-0-0

8. Discuss Ordinance 116-3: Keeping Of Animals – Specifically Regarding Chickens

Dane county permit hits all the topics for the village use.

updates:

- change to 4 to from 8 total chicken kept
- remove permit
- remove fee
- remove other fowl, and only keep to chickens in documents
- add min height off the ground for coop to 24 inches.

Erin check on set back requirements and can the Dane County limits work for the Village.

Committee discussed the term for slaughtering and the intent that the fowl will not be processed for the meet on the property.

Jess made a motion for Heidi to take notes to legal for review and creation of language to support the direction of the committee, Cara 2nd. Revisions to be retired to committee.

Vote: 4-0-0

9. Future agenda items.

- a. Bow Hunting due to State Statute Changes
- b. emergency repository ordinance
- c. any updates on above topics

10. Set next meeting date.

- a. January 27, 2021 5:30 PM

11. Adjournment.

- a. Motion to adjourn by Alex Jushchyshyn, 2nd Heidi
Vote: 4 - 0 - 0