



Village of Cottage Grove

Department of Public Works Director's Monthly Report to the Utility Commission January 13th, 2021

Well 3 maintenance

- Municipal Well and Pump completed re-installing everything last week.
- Only remaining items are programming new level transducer into SCADA and maintenance on our backup engine.
- Well #2 is supplying the low zone while #3 is off; had no issues.

AMI cost reporting

- As of this writing, have a final cost for our AMI project.
- Entire project came in slightly under the overall anticipated costs.
- Prepared to submit the formal documentation to the PSC but will go over it with our auditors in the coming weeks prior to submission.

Additional PSC reporting requirements

- The PSC is requiring additional reporting of pandemic related costs; our Utility has not seen any real financial impacts.
- There is also a required report on additional measures that are being taken by Utilities to assist customers with payments; our Utility Clerk has always been very helpful to customers and offered great flexibility in payment agreements, so we do not need additional measures or policy changes.

Additional Utility position

- Position description in this month's budget materials for consideration.
- Village Board approved funding 10% of the position with General Fund money, remaining is planned 45% Water, 45% Sewer.
- Assuming it is authorized, I plan to offer the job internally to our existing staff first.
- Position will ease the workload for the rest of Marty's staff and allow us to be a bit more efficient across the board by having one person dedicated to these utility-specific duties.